



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors, you are hereby summonsed to attend
THE 2022 ANNUAL PARISH COUNCIL MEETING of
Little Maplestead Parish Council
on: **Tuesday 17th May 2022 at 7.30pm**
at: **The Round Church, Little Maplestead**
for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Apologies and reasons for absence**
4. **Minutes of the previous meeting** - Councillors are asked to agree the minutes of the Parish Council meeting held on Tuesday 15th March 2022 as a true and accurate account of the proceedings of the meeting.
5. **Declarations of Interest** - Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
6. **County Matters**
7. **District Matters**
8. **Policies and Procedures**
Confirmation by Councillors of the undermentioned Policies and Procedures for the 2022/23 period of office (available for review on the LMPC Web site)
 - Standing Orders
 - Financial Regulations
 - Complaints Procedure
 - Publication Policy
 - Risk Assessment
 - Code of Conduct
 - Unauthorised Encampment Policy
9. **Confirmation of Councillors' responsibilities**
10. **Progress Updates and Councillors' (initials indicated) Reports**
 - 10.1 Jubilee Celebrations update **BP**
 - 10.2 Information Board and panel **HW**
 - 10.3 Relocation of Parish Council Notice Board **TC**
 - 10.4 Footpath land ownership/responsibility **HW**
 - 10.4 Verge Cutting policy **GH**
 - 10.4 Update on LMPC owned land adjacent to A 131 **DA**
 - 10.5 Maplesteads Footpath Map **GH**
 - 10.6 A 131/Collins Road junction **BP**
 - 10.7 Risk Assessment Review **TC**

- 11. Additional Parish Council Meeting:** To be Convened for Tuesday 14th June 2022 at 7pm at School Farm Cottage for the purpose of approving the 2021/22 AGAR, Internal Audit and Accounts.
- 12. Clerk's Report**
- 12.1 Allocation of Earmarked and Unallocated Reserves: Proposal will be e mailed to Councillors separately.
- 12.2 Council Insurance Policy: Arrangements for 2022/3 cover
- 12.3 Continuing Arrangements with Council Contractors:
- MD Landscapes: Grass Cutting
 - ECC/Jonathan Doe: Verge Cutting
 - Agreement with BDC: Street Cleaning
 - David Bracey: Playground Inspection
- 13. Financial Report:**
- 13.1 Opening Balance: 1st April 2022: £8,482
- 13.2 Bank Balance as at 2nd April 2022: 10,747.02
- 13.3 Payments: 11th April: EALC Membership £88.53
 11th April: £156 MD Landscapes (Grass Cutting)
 11th April: £507.3 Rialtas (Accounts software)
- 13.4 Receipts: 28th April: £2,964 50% Annual 2022/3 Precept from BDC
- 14. Planning:**
 APPLICATION NO: 22/00900/FUL
 DESCRIPTION: Proposed agricultural store
 LOCATION: Land adj. to Bramble Barn, Gestingthorpe Road, Little Maplestead
 Essex CO9 2SJ
- 15. Public Forum**
 For discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chairman's discretion
- 16. 2021 Parish Council Meeting Dates:**
 These dates are the third Tuesday of alternative months; timing and location to be confirmed: 19th July; 20th September; 15th November plus one additional meeting on Tuesday 14th June 2022 as noted under point 11 above
- 17. Items for next Meeting Agenda**
 Note that no decisions may be lawfully made under this item. LGA 1972 Section 12 10(2) (b) states that all business must be specified and Councillors cannot lawfully raise any other matters for decision.
- 18. Date of Next Meeting: Tuesday 19th July 2022 7.30pm at School Farm Cottage**

Signed:



Ann Harris: Clerk to the Council: Wednesday 11th May 2022

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

The Clerk, Mrs Ann Harris
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