



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors, you are hereby summonsed to attend a
PARISH COUNCIL MEETING of the Little Maplestead Parish Council
on: **Tuesday 25th July 2017 at 7.30pm at School Farm Cottage**
for the purpose of transacting the following business:

AGENDA

1. **Apologies and Reasons for Absence**
2. **Minutes of Previous Meeting** Councillors are asked to agree the minutes of the Parish Council meeting held on 31st May 2017 as a true and accurate account of the proceedings of the meeting.
3. **Declarations of Interest** - Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.
4. **County/District Matters** - Updates and notifications to be reviewed.
5. **Council Vacancies:** The meeting will be adjourned for Councillors to discuss two Casual Vacancies and Clerk's appointment. Members of the public will be asked to leave the meeting for this item only.
6. **Councillor Responsibilities:** Discussion of document tabled by Chair, Jenny Bishop
7. **Councillors' Reports/Information Exchange** - *No business decisions may be made.*
 - Highways: Cllr Holloway
 - Playing Field/RoSPA/Roles & Responsibilities: Cllr Bishop
8. **Public Forum** - For discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chair's discretion.
9. **Financial Report**
 - 9.1 Unity Bank Current Account: £4,607.92
 - 9.2 Unity Bank Deposit Account: £3,811.81
 - 9.3 Black Rock Account: £4,066.86
 - 9.4 **Ratification of Payments Made:**

15.06.17	LM PCC :	£150.00	Donation Church/fete
15.06.17	Came and Co:	£445.20	Insurance renewal
15.06.17	Braintree Neighbourhood Watch	£50.00	Donation
06.07.17	EALC: Clerk training:	£55.00	(see separate note)
06.07.17	MD Landscapes (May: 3 cuts)	£468.00	inc vat
06.07.17	MD Landscapes (June 2 cuts)	£312.00	inc vat

10. Business Items

- 10.1 Additional Notice Board
- 10.2 Audit of Accounts
- 10.3 Black Rock Account
- 10.4 CIF and CCG Funding for Playing Field
- 10.5 Council Meetings Frequency
- 10.6 Defibrillator
- 10.7 First Responders
- 10.8 Previous Clerk Payment
- 10.9 Mobile Phone Mast
- 10.10 Review of:
 - Standing Orders
 - Code of Conduct
 - Complaints Procedure
- 10.11 RoSPA
- 10.12 Rural Verge Cutting
- 10.13 Street Cleaning
- 10.14 Training
- 10.15 Transparency Fund
- 10.16 Village Hall
- 10.17 Village Welcome Signs
- 10.18 Website
- 10.19 Winter Salt Scheme

11. **Planning:** No planning application notifications received

12. Correspondence;

- 12.1 Bus Service changes
- 12.2 Stanstead Community Consultation
- 12.3 Alternative Routes for the A120

13. Items for Next Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2)(b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

14. **Date of Next Meeting:** To be agreed at this meeting.

Signed:



Ann Harris
Clerk to the Council

Date: 17TH July 2017

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND