



## LITTLE MAPLESTEAD PARISH COUNCIL

### NOTICE OF MEETING

**Little Maplestead Parish Councillors**, you are hereby summonsed to attend a  
**PARISH COUNCIL MEETING** of **Little Maplestead Parish Council**  
on: **Wednesday 11<sup>th</sup> July 2018 at 7.30pm**  
at: **School Farm Cottage; Little Maplestead**  
for the purpose of transacting the following business:

### AGENDA

1. **Apologies and Reasons for Absence**
2. **Minutes of Previous Meeting** - Councillors are asked to agree the minutes of the Annual Parish Council Meeting held on Tuesday 29<sup>th</sup> May 2018 as a true and accurate account of the proceedings of the meeting.
3. **Declarations of Interest** - Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.
4. **Councillor Vacancy** - arrangements to co-opt in order to fill the vacancy.
5. **County/District Matters** - *Updates and notifications.*
6. **Policies & Procedures**
  - 6.1 **Complaints Procedure:** Draft procedure document issued to the Council for consideration for adoption.
  - 6.2 **Emergency Plan:** To be updated and reissued
7. **Progress Updates**

7.1 Benches for Playing Field	7.5 Parish Land: Sudbury Road
7.2 Defibrillator	7.6 Playing Field Hedge and Gate
7.3 Highways and Footpaths	7.7 ROSPA Report
7.4 Litter Pick	7.8 Winter Road Salt
8. **Public Forum**

For discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chairman's discretion.
9. **Clerk's Report**
  - 9.1 2018/9 Budget Update
10. **Business Items**
  - 10.1 Banking Arrangements: Lloyds and Nat West
  - 10.2 Black Rock Account Status
  - 10.3 CIF and CCG Grants: 2017 CCG and future application.



## LITTLE MAPLESTEAD PARISH COUNCIL

### 11. Financial Report

#### 11.1 Bank Balances

Lloyds Bank: As at 4<sup>th</sup> July 2018 and including Receipts and paymentst noted below the balance is **£13,221.92**

Nat West Trustee Account: As at 29<sup>th</sup> March 2018 the balance is **£1,140.50**

Black Rock Investment Fund: As at 4<sup>th</sup> July 2018 balance is **£4,217.50**

#### 11.2 Ratification of Payments since 21st May 2018

Community Heartbeat Trust: £5,628.00 (Defibs)

Community Heartbeat Trust: £54.00 (VETS set up)

MD Landscapes: £252.00: Church (2) and Playing Field (1) cut in April

MD Landscapes: £312.00 Church and Playing Field cut x 2 in May

MD Landscapes: £312.00 Church and Playing Field cut x 2 in June

Roger Humphries: £50.00 (Internal Audit)

Came and Co: £291.24 (Insurance)

Jenny Bishop: £32.47 (File and litter pick leaflet expenses)

#### 11.3 Notification of Receipts since 21<sup>st</sup> May 2018

Essex County Council: £1,295.26 (Verge Cutting)

Braintree District Council: £784.44 (Street Cleaning)

HMRC: £1,612.62 (Playing Field Equipment)

Black Rock: £100.00 (re complaint)

EALC: £198.75 (Bursary for Clerk's Training courses)

### 12. Planning

#### 12.1 Applications Received:

**18/00902/PLD:** Dean's Hall, Oak Road: Information only: Application for Certificate of lawfulness re renovation of outbuildings

**18/00933/FUL:** Gallants Farm, Collins Road: Swimming pool and Landscaping

**18/01017/FUL:** 1 Brick Farm Cottage, School Road: Two storey extension.

#### 12.2 Application Decisions: None

### 13. Correspondence - None

### 15. Items for next Meeting Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2) (b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

### 16. Date of next Meeting: Wednesday 12<sup>th</sup> September

Signed:

**Ann Harris:** Clerk to the Council: Wednesday 4<sup>th</sup> July 2018

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND**

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