



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors, you are hereby summonsed to attend a
PARISH COUNCIL MEETING of Little Maplestead Parish Council
on: **Wednesday 7th November 2018 at 7.30pm**
at: **School Farm Cottage, Little Maplestead**
for the purpose of transacting the following business:

AGENDA

1. **Apologies and Reasons for Absence**
2. **Minutes of Previous Meeting** - Councillors are asked to agree the minutes of the Parish Council Meeting held on Wednesday 12th September 2018 as a true and accurate account of the proceedings of the meeting.
3. **Declarations of Interest** - Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.
4. **County/District Matters** - *Updates and notifications.*
5. **Policies & Procedures**
 - 5.1 Summary of present arrangements to be presented by the Clerk
 - 5.2 Consideration of Emergency Plan.
6. **Progress Updates and Councillors' Reports**
 - 6.1 Autumn Litter Pick
 - 6.2 Defibrillators and VETS Scheme
 - 6.3 Footpaths
 - 6.4 Highways Scrutiny Committee: Info from BDC emailed to Councillors)
 - 6.5 Mobile Phone Mast
 - 6.6 Parish Room
 - 6.7 Playing Field
 - 6.8 Sudbury Road Land: Correspondance from Holmes and Hills Solicitors e-mailed to Councillors for consideration
 - 6.9 UEA Parish Orchard Survey
 - 6.10 Village Gate/Sign
 - 6.11 Village Pump
7. **Public Forum**

For discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chairman's discretion.
8. **Clerk's Report/Business Items**
 - 8.1 Banking Arrangements: Lloyds: Proposed change of account signatories.
 - 8.2 Grants Applied for:
 - Tesco Bags of Help | Community Initiative Fund | Councillors' Community Fund



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9. 2019 Parish Council Meeting Dates:

Wednesday 9th January

Wednesday 13th March

The Annual Parish Meeting and the Annual Parish Council Meetings will both take place in May 2019 on dates to be decided.

10. Financial Report

10.1 Bank Balances

As at 31st October 2018 the balance of funds held at Lloyds bank, following Receipts and Payments noted below, is **£12,838.86**

10.2 Ratification of Payments since 12th September 2018

17th September: £100.00 to Little Maplestead PCC Donation to Flowers Festival

17th September: £312.00 to MD Landscapes re Church and Playing Field cuts

17th September: £158.40 to Wiseman Elec for Electrical work re Defibs

21st September: £499.36 to Pebmarsh re supply of Defib Volunteer Kits

8th October: £312.00 re Church and Playing Field cuts

8th October: £85.00 to the EALC re Clerk's Attendance on Election Briefing Workshop.

8th October: £1,179.30 to J&M Payroll re Clerk's half yearly pay (in arrears).

10.3 Notification of Receipts since 11th September 2018

27th September: £1,712.30 from BDC as payment of second half of this year's precept

17th October: £1,592.00 from HMRC as VAT refund for April to Sept 2018 inclusive

11. Planning

11.1 Applications Received:

18/01887/FUL & 18/01888/LBC: Gallants Farm: Demolition of outbuildings and erection of rear extension to farmhouse (copies of notification emailed to Councillors)

11.2 Application Decisions:

None

12. Correspondence - None

13. Items for next Meeting Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2) (b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

14. Date of Next Meeting: **Wednesday 9th January 2019 at 7.30pm** **At School Farm Cottage**

Signed:

Ann Harris: Clerk to the Council: Wednesday 31st October 2018

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

The Clerk, Mrs Ann Harris
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