



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors, you are hereby summonsed to attend a
PARISH COUNCIL MEETING of Little Maplestead Parish Council
on: **Wednesday 12th September 2018 at 7.30pm**
at: **School Farm Cottage, Little Maplestead**
for the purpose of transacting the following business:

AGENDA

1. **Apologies and Reasons for Absence**
2. **Minutes of Previous Meeting** - Councillors are asked to agree the minutes of the Parish Council Meeting held on Wednesday 11th July 2018 as a true and accurate account of the proceedings of the meeting.
3. **Declarations of Interest** - Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the agenda.
4. **Councillor Vacancy** - Formal co-option of Mr Tim Bates to Little Maplestead Parish Council
5. **County/District Matters** - *Updates and notifications.*
6. **Policies & Procedures**
 - 6.1 Summary of present arrangements to be presented by the Clerk
 - 6.2 Consideration of draft Complaints Procedures, Publication Scheme and Risk Assessment to be presented by the Clerk
 - 6.3 Consideration of Emergency Plan to be presented by the Chairman.
(Documents referred to under 6.1, 6.2 & 6.3 above sent to Councillors with the Agenda)
7. **Progress Updates and Councillors' Reports**

7.1 Benches for Playing Field	7.9 Winter Road Salt
7.2 Defibrillators	7.10 Village Pump
7.3 VETS Scheme	7.11 Web site and email addresses
7.4 Highways and Footpaths	7.12 UEA Parish Orchard Survey
7.5 Autumn Litter Pick	7.13 Phone Mast
7.6 Parish Land: Sudbury Road	7.14 Village Gate/Sign
7.7 Playing Field Hedge and Gate	7.15 Village Traffic
7.8 ROSPA Report	7.16 Parish Room
8. **Public Forum**

For discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chairman's discretion.
9. **Clerk's Report**
 - 9.1 2018/9 Budget Update for Approval. (document sent to Councillors)

The Clerk, Ann Harris
The Forge, Lucking Street, Great Maplestead, Essex CO9 2RE
Telephone: 01787 462 818 e-mail: littlemaplesteadparishclerk@gmail.com



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10. Business Items

- 10.1 Banking Arrangements: Lloyds, Nat West and Black Rock
- 10.2 Black Rock Account Status
- 10.3 Grants Applied for: Tesco Bags of Help
- 10.4 Grants for Consideration: Community Initiative Fund and Local Service Fund

11. Financial Report

11.1 Bank Balances

Lloyds Bank: As at 3rd September 2018 including Receipts and Payments noted below the balance is **£12,272.72**

Nat West Trustee Account: As at 29th March 2018 the balance is **£1,140.50**

Black Rock Investment Fund: As at 4th July 2018 balance is **£4,217.50**

11.2 Ratification of Payments since 11th July 2018

13th July: MD Landscapes £192.00

16th July: Cllr Crudgington re Defib pole £60.00

16th July: ROSPA inspection fee £92.40

11.3 Notification of Receipts since 11th July 2018

None.

12. Planning

12.1 Applications Received:

18/01302/FUL: Erection of single story side extension. Smugglers' Haul, Cock Road

18/01488/FUL: Extension to south side of existing building, Dean's Hall Bus Park

12.2 Application Decisions:

18/00933/FUL: Gallants Farm, Collins Road: Swimming pool and Landscaping: **AGREED**

18/01017/FUL: 1 Brick Farm Cottage, School Road: Two storey extension: **REFUSED**

13. Correspondence - None

14. Items for next Meeting Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2) (b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

15. Date of next Meeting: Wednesday 14th November 2018

Signed:

Ann Harris: Clerk to the Council: Wednesday 5th September

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

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