



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors, you are hereby summonsed to attend the **ANNUAL PARISH COUNCIL MEETING** of Little Maplestead Parish Council
on: **Tuesday 29th May 2018 at 7.30pm**
at: **The Round Church, Little Maplestead**
for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Apologies and reasons for absence**
4. **Minutes of the previous meeting** - Councillors are asked to agree the minutes of the Parish Council meeting held on Tuesday 29th February 2018 as a true and accurate account of the proceedings of the meeting.
5. **Declarations of Interest** - Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
6. **County/District Matters** - *Updates and notifications received.*
7. **Councillor vacancy**
8. **Agreement of Councillors' responsibilities**
9. **Councillors' Reports**
10. **Clerk's Report**
 - 10.1 GDPR
 - 10.2 Financial Regulations
 - 10.3 Parish Council Insurance
 - 10.4 Payroll arrangements
 - 10.5 Street Cleaning Agreement
 - 10.6 Grass Cutting Agreement
11. **Public Forum** - for discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chairman's discretion.



LITTLE MAPLESTEAD PARISH COUNCIL

12. Financial Report

12.1 **Current Bank Balance:** Held in current Account at Lloyds: **£16,162.56** (includes 12.2 and 12.3 below)

12.2. Sums Received:

Closure of and Transfer from Unity Trust Bank: **£14, 974.60**

ECC Grant (Notice Board): **£1,000.00**

Braintree Payments: **£2,045.00**

Transparency Fund: **£733.40**

12.3 Payments to be Authorised:

Stour Valley (Notice Board): **£1,221.60**

EALC Membership: **£81.67**

J&M Payroll: **£1,287.17**

12.4 **Other Finance Matters:** Black Rock and Natwest Accounts

13. Planning

13.1 Application Decisions:

None

13.2 Applications Received:

None

14. **Annual Litter Pick** - Saturday 2nd June

15. **Correspondence** - notifications received

16. Items for next Meeting Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2) (b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

17. **Date of next Meeting:** Tuesday 10th July

Signed:

Ann Harris: Clerk to the Council: Monday 21st May 2018

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND