

8. **Emergency Plan:** Cllr Piper will draft an up to date version of the current (out of date) plan paying particular attention to noting (where possible) the names of frail elderly parishioners who are living on their own.

9. **Great British Spring Clean:** The National Event is scheduled for 2nd to 4th March and so LMPC will hold their next Litter Pick on Saturday 3rd March. Cllr Bishop has access to equipment and will host post "Pick" hospitality at Hampers. (Pies: Cllr Holloway, cake: Clerk, Drink: Cllr Bishop). Litter pick to be publicised locally and also advertised in next issue of Parish Magazine.

Proposed: Cllr Bishop Seconded: Cllr Holloway

10. **Councillors Responsibilities: Five Year Plans:** Cllr Bishop requested that each Councillor submit a Five Year plan for their areas of responsibility to the next Parish Council meeting for discussion and consideration.

11. **Councillors' Reports:**

Cllr Bishop:

DaRT: Cllr Bishop is on the Steering Committee and will attend the next meeting.

Cllr Piper:

Finance: As reported in the previous minutes the application in respect of moving LMPC's bank account to Lloyds Bank is underway. Also the paperwork to close the Black Rock accounts and transfer the money to the new account is being prepared.

Cllr Holloway:

Mobile Phone Signal: Awaiting update; Cllr Holloway will report to next meeting

Cllr Crudgington:

Playing Field and Notice Board: Work to commence in February

12. **Financial Report**

12.1 **Bank Balances as at 31st December 2017**

Unity Bank Current Account: **£6,684.39**

Unity Bank Deposit Account: **£0.02**

Black Rock Investment Fund: **£4,217.50**

12.2 **Ratification of Payments Made since 28th November 2017**

8th December: MD Landscapes: Playground and Church grass cut 25th October: **£156.00**

8th December: Website Consultant Steve Harris: Maintenance/Updating LMPC website for 2 years until 30th November 2019 plus purchase of LMPC Domain name for 5 years until 10th July 2022:

£326.34

8th December: EALC: Clerk's attendance at half day seminar on Duties of an RFO: **£25.00**

31st December: Unity bank Service Charge **£18.00**

12.3 **Bank Account Transfer:**

From Deposit Account (Transparency Fund) to Current Account: 17.10.17 **£2,520.98**

13. **Planning**

13.1 **Applications Received**

None

13.2 **Application Decisions**

017/01470 and 71: Demolition and First Floor Extension: Leppingwell, School Road: **Agreed**

14. Correspondence -

EALC: The clerk reported that an email had been received from the EALC reminding smaller Parish Councils to submit their final claims for finance (for approved purposes) from the Transparency Fund and Cllr Bishop asked the Clerk to investigate whether there are further claims to be made for Little Maplestead.

15. Dates of 2018 Parish Council Meetings:

These were agreed as:

Tuesday 20th March

Tuesday 29th May: Annual Parish meeting followed by the Annual Parish Council meeting.

Tuesday 10th July

Tuesday 11th September

Tuesday 13th November

16. Items for Next Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2)(b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

16.1 Five Year Plan from each Councillor for their area of reporting: Cllr Bishop's request.

16.2 Website: Counsellors' feedback, as requested by Cllr Bishop.

16.3 Insurance: Renewal due 1st June 2018

16. Date of Next Parish Council Meeting:

Tuesday 20th March 2018 at 7.30pm: location Hampers

Signed (Chair):

Date: