

LITTLE MAPLESTEAD PARISH COUNCIL

Ann Harris, Parish Clerk, The Forge, Lucking Street, Great Maplestead, Essex CO9 2RE Tel: 01787 462 818 e-mail: littlemaplesteadparishclerk@gmail.com

MINUTES OF THE PARISH COUNCIL MEETING HELD ON: Tuesday 16th January 2018 AT: School Farm Cottage, Little Maplestead

Present: Cllr Bishop, Cllr Piper, Cllr Holloway, Cllr Crudgington

Up To Item no 6: Dist Cllr J. O'Reilly-Cicconi

In the Chair: Cllr Bishop Clerk: Ann Harris

1. Apologies: None

2. Minutes of Previous Meeting: The minutes of the Parish Council meeting held on Tuesday 28th

November 2017 were approved as a correct record of events.

Proposed: Cllr Piper. Seconded: Cllr Holloway

3. Declarations of Interest: None.

4. County/District Matters: Dist Cllr O'Reilly-Cicconi confirmed to the meeting, as he previously indicated, that there will be a 2.93% rise in Council Tax for 2018/9 and a 1.9% rise for each of the two years thereafter.

5. 2018/9 Budget and Precept

The proposal before the Council was that the 2018/9 budget for LMPC be set at £6,688.19 and the 2018/19 Band D tax rate precept increase set at £2.24 per household (8.13%).

Proposed: Cllr Bishop Seconded: Cllr Piper Agreed: Unanimously

6. Grants:

<u>CCG 2016</u>: The Clerk will confirm to BDC that the £750 (already received) will be used to install a new barrier in the playing field and also to relocate the Notice Board.

<u>CIF 2017</u>: The Clerk will send two pro forma invoices totalling £10,934.12 to ECC for payment before work commences.

<u>CIF 2018:</u> The Clerk reported that she had verbal confirmation from ECC of an award of £1,000 to the cost of a new notice Board.

Local Services Fund: Possible application to be kept on the Agenda and under review.

Dist Cllr O'Reilly-Cicconi reported that there is now a centralised grant/funding body for Essex, details of which he will send to the Clerk.

7. Parish Land:

<u>Sudbury Road</u>: Cllr Alton will check into the information that he has on the covenants on the Council owned land on the Sudbury Road and he will report back to the next meeting before approaching BDC for further information.

<u>Playing Field Hedge</u>: Councillors will hold an "on site" meeting to discuss possible change to the location of the Playing Field hedge.

- 8. Emergency Plan: Cllr Piper will draft an up to date version of the current (out of date) plan paying particular attention to noting (where possible) the names of frail elderly parishioners who are living on their own.
- 9. Great British Spring Clean: The National Event is scheduled for 2nd to 4th March and so LMPC will hold their next Litter Pick on Saturday 3rd March. Cllr Bishop has access to equipment and will host post "Pick" hospitality at Hampers. (Pies: Cllr Holloway, cake: Clerk, Drink: Cllr Bishop). Litter pick to be publicised locally and also advertised in next issue of Parish Magazine.

Proposed: Cllr Bishop Seconded: Cllr Holloway

10. Councillors Responsibilities: Five Year Plans: Cllr Bishop requested that each Councillor submit a Five Year plan for their areas of responsibility to the next Parish Council meeting for discussion and consideration.

11. Councillors' Reports:

Cllr Bishop:

DaRT: Cllr Bishop is on the Steering Committee and will attend the next meeting.

Cllr Piper:

<u>Finance:</u> As reported in the previous minutes the application in respect of moving LMPC's bank account to Lloyds Bank is underway. Also the paperwork to close the Black Rock accounts and transfer the money to the new account is being prepared.

Clir Holloway:

Mobile Phone Signal: Awaiting update; Cllr Holloway will report to next meeting

Cllr Crudgington:

<u>Playing Field and Notice Board</u>: Work to commence in February

12. Financial Report

12.1 Bank Balances as at 31st December 2017

Unity Bank Current Account: £6,684.39
Unity Bank Deposit Account: £0.02
Black Rock Investment Fund: £4,217.50

12.2 Ratification of Payments Made since 28th November 2017

8th December: MD Landscapes: Playground and Church grass cut 25th October: £156.00 8th December: Website Consultant Steve Harris: Maintenance/Updating LMPC website for 2 years until 30th November 2019 plus purchase of LMPC Domain name for 5 years until 10th July 2022: £326.34

 8^{th} December: EALC: Clerk's attendance at half day seminar on Duties of an RFO: £25.00 31^{st} December: Unity bank Service Charge £18.00

12.3 Bank Account Transfer:

From Deposit Account (Transparency Fund) to Current Account: 17.10.17 £2,520.98

13. Planning

13.1 Applications Received

None

13.2 Application Decisions

017/01470 and 71: Demolition and First Floor Extension: Leppingwell, School Road: Agreed

14. Correspondence -

EALC: The clerk reported that an email had been received from the EALC reminding smaller Parish Councils to submit their final claims for finance (for approved purposes) from the Transparency Fund and Cllr Bishop asked the Clerk to investigate whether there are further claims to be made for Little Maplestead.

15. Dates of 2018 Parish Council Meetings:

These were agreed as:

Tuesday 20th March

Tuesday 29th May: Annual Parish meeting followed by the Annual Parish Council meeting.

Tuesday 10th July

Tuesday 11th September

Tuesday 13th November

16. Items for Next Agenda

Note that no decisions can be lawfully made under this item: LGA 1972 Section 12 10(2)(b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.

- 16.1 Five Year Plan from each Councillor for their area of reporting: Cllr Bishop's request.
- 16.2 Website: Counsellors' feedback, as requested by Cllr Bishop.
- 16.3 <u>Insurance</u>: Renewal due 1^{s†} June 2018

16. Date of Next Parish Council Meet

Tuesday 20th March 2018 at 7.30pm: location Hampers

Signed (Chair):	Date: