

MINUTES OF THE MEETING of Little Maplestead Annual Parish Council Meeting held on Tuesday 20th July 2021 at 7.00pm at School Farm Cottage.

Present: Cllr Crudgington, Cllr Piper, Cllr Went (Item 5 and beyond)

Absent: Cllr Alton, Cllr Hollaway

In the Chair: Cllr Piper

Clerk: Mrs Ann Harris

Members of the Public: None.

1. Apologies and reasons for absence: Cllr Alton: Self isolation; Cllr Holloway: Illness; C Cllr Schweir: Attendance at BDC Planning Meeting

2. Minutes of the previous meeting: The Minutes of the Annual Parish Council Meeting held on Tuesday 18th May 2021 were agreed as a true and accurate account of proceedings.

Proposed: Cllr Crudgington Seconded: Cllr Piper

3. Declarations of Interest: None.

- 4. Councillor Resignation: The Chairman noted and accepted the resignation from the Council of Mr Timothy Bates and extended to him the Council's gratitude for all his efforts whilst a Council member.
- 5. Councillor Co-option: Following the recommendation of the sub-committee meeting held on 30th June it was agreed that Mrs Helen Went would be co-opted to serve as a Parish Councillor for Little Maplestead.

Proposed: Cllr Piper Seconded: Cllr Crudgington

- 6. District/County Matters: Cllr Schweir sent his apologies for absence due to attendance at the BDC Planning Meeting
- 7. Confirmation of Councillors' responsibilities: It was agreed that Cllrs Piper, Crudgington and Holloway's responsibilities would be unchanged. Cllr Alton will assist Cllr Holloway in resolving the A131/Collins Road junction issues and will also work with the Clerk on securing grants and fund-raising. Cllr Went will assume responsibility for the Village Welcome Pack, the Information Board, the Adult Gym Trail, LMPC's Social Media Presence and the development of the Village Footpath Map.
- 8. Progress Updates and Councillors' (initials indicated) Reports:
- 8.1 Mobile Phone Mast **BP**: It was agreed that the Clerk would contact the agents for Telefónica to request information progress since the Council may have other plans for this land.
- 8.2 A131 Land **DA**; No report since Cllr Alton did not attend the meeting. The Clerk will arrange for Jan Stobbard the BDC Community Engagement Officer to attend the September LMPC meeting to review the Neighbourhood Plan which will include discussion of the above-mentioned land.
- 8.3 Footpaths and Highways **GH**: Cllr Holloway did not attend the meeting and will update the Council by e-mail in due course.

- 8.4 Playing Field Information Board HW: Cllr Went will meet with parishioner Nadine Scurr to discuss the next steps on this project. Cllr Piper and the Clerk will continue to be involved in the project development.
- 8.5 Adult Gym Trail HW: Possibly defer until next year.
- 8.6 Play Ground Risk Assessment Review **TC**: the playground is to be independently inspected and Cllr Crudgington will report back to the Council.
- 8.7 LMPC Facebook page HW: Now set up.
- 8.8 Welcome Pack **HW**: The draft was discussed and amendments agreed. HW will issue another draft to the Councillors.
- 9. County Broadband: Cllr Piper and the Clerk held a TEAMS meeting with the County Broadband (CBB) representative who confirmed that all is on course to bring CBB into Little Maplestead by Christmas, using a combination of existing connection facilities and new work, particularly the laying of underground cables. It was noted that this latter action will result in road closures in and around the village, about which information is available on the LMPC web site and may be accessed through https://one.network/ as follows: drag/zoom the map to show the village. Then click the drop-down at the top right of the page and select 'Next Two Weeks'. Clicking on the map's roadworks signs will then give the dates of, and the reasons for, each closure. According to CBB's information 33 of the 143 residences in the village have now signed up.
- 10. Public Forum: No members of the public were in attendance
- 11. Clerk's Report:
- 11.1 Internal Audit and 2020/21 AGAR: The 30 day public review period ends on 20th July
- 11.2 Report from Mike Letch, Internal Auditor has been sent to Councillors for information.

 Mr Letch has yet to respond to objections from the Clerk to certain comments.
- 12. 2021 Parish Council Meeting Dates: These dates are the third Tuesday of alternative months; timing and location to be confirmed: 21st September; 16th November
- 13. Financial Report:
- 13.1 Bank Balance: As at 13th July 2021 the balance of LMPC funds held at Lloyds Bank, following the Receipts and Payments noted below was £9,264.59
- 13.2 Payments since 18th May 2021:

£363.83 to Came & Company (Insurance) £120.00 to Community Heartbeat (VETS) £312.00 to MD Landscapes (grass cutting) £604.00 to J Doe (verge cutting)

£312.00 to MD Landscapes (grass cutting) £312.00 to MD Landscapes (grass cutting) £300.00 to Mortimers (Tree Surgery)

13.3 Receipts since 18th May 2021:

£822.86 from BDC re Street Cleaning £1,379.80 re VAT rebate

£52.50 from EALC for training bursary £1,295.07 from ECC re verge cutting

- 14. Planning: There were no Consultations for the Council to consider.
- 15. Items for next Meeting Agenda: LGA 1972 Section 12 10(2) (b) states that all Council business must be specified on the Meeting Agenda and therefore Councillors cannot lawfully raise any other matters for decision.
- 16. Date of Next Meeting: Tuesday 21st September 2021 7pm at School Farm Cottage

SIGNED: DATE:
