



## LITTLE MAPLESTEAD PARISH COUNCIL

### MINUTES OF THE MEETING of Little Maplestead Parish Council Meeting held on Tuesday 14<sup>th</sup> June 2022 at 7.00pm at School Farm Cottage

**Present:** Cllr Crudginton, Cllr Piper, Cllr Went  
**Absent:** Cllr Holloway, Cllr Alton  
**In the Chair:** Cllr Piper  
**Clerk:** Mrs Ann Harris  
**Members of the Public:** None

1. **Apologies and reasons for absence:** Cllr Holloway: Illness; Cllr Alton: Business Meeting

2. **Declarations of Interest:** None.

3. **Annual Governance and Accountability Return (AGAR) 2021/22:**

The following documents were approved by the Councillors and signed by the Chairman:

- The Annual Governance Statement
- The Accounting Statement
- The Certificate of Exemption
- The Annual Internal Audit Report

Consequently:

- Copies of these 4 documents will be posted on the LMPC Notice Board and Website.
- The period for the Exercise of Public Rights will run from Monday 20<sup>th</sup> June until Friday 29<sup>th</sup> July 2022, notice Iso to be posted on Notice Board and Website
- A copy of the Exemption Certificate will be sent by email to the Auditors PKF-Littlejohn on 16<sup>th</sup> June.

4. **Additional 2021/22 Audit Documents:**

The following documents were approved by the Councillors and signed by the Chairman

- The 2021/2022 Summary of Receipts and Payments
- The Bank Reconciliation
- The Asset Statement

Consequently copies of these 4 documents will be posted on the LMPC Notice Board and Website.

5. **Internal Audit Report by Heelis and Lodge:**

There are 5 recommendations from the Auditors and the Councillors agreed as follows: Recommendations 1, 3, 4 and 5 accepted. Recommendation 2 - re-registering with the ICO - not accepted at this time; the Clerk will obtain some further information for reconsideration by the Council at a later date.

**Next Little Maplestead Parish Council Meeting:** Tuesday 19<sup>th</sup> July 2022: 7pm at School Farm Cottage

SIGNED: .....

DATE: .....

**CHAIRMAN: BILL PIPER**

The Clerk, Ann Harris  
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