



LITTLE MAPLESTEAD PARISH COUNCIL

Mrs Claire Waters, Parish Clerk, 25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597 littlemaplesteadparishclerk@gmail.com

MINUTES OF THE COUNCIL MEETING HELD ON 23rd March 2015 AT 7.30 P.M. ST JOHN THE BAPTIST CHURCH LITTLE MAPLESTEAD

Present: Cllr Cooper, Cllr Darkins, Cllr Grocott, Cllr Wright
District Cllrs Johnson & Scattergood

In the Chair: Cllr Darkins.

Clerk: Claire Waters

Also Present: None

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Piper for absence, also Cllrs Finch & Beavis.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 19th January 2015 were approved as a correct record of events.

Proposed: Cllr Wright **Seconded:** Cllr Grocott Signed by the Chairman

3. DECLARATIONS OF INTEREST

All Councillors declared a personal and prejudicial interest in planning application 15/00309/FUL& 15/00310/LBC at item 8.

4. PUBLIC FORUM

None

5. PROGRESS CHECK

5.1 Guidance on spending of Section 106 moneys available. Cllr Cooper presented 3 comparison quotes for replacement of the chain link fencing at the playing field. Cllr Cooper declared an interest in the decision as one of the contractors had done work for him.

RESOLVED: To accept the lowest quotation from Richard Spence

Proposed: Cllr Wright **Seconded:** Cllr Grocott Agreed unanimously

Action: Clerk to contact BDC to apply for Section 106 money to be used for this project.

6. HIGHWAYS

No new reports

Action: Clerk to chase the following outstanding issues

- Pothole, School Road, reported by Cllr Wright on 6th December 2014
- Respond to resident regarding maintenance of Bridleway at Cock Road
- Chase additional bollard at the junction of Cock Road and Sudbury Road
- Report fly tipping at Junction of Bridleway 7 with Hampers Lane to Braintree Clean Team

7. REPORTS

Police/PCSO: Weekly reports have no information about incidents in Little Maplestead.

Crimes in the parish are now mapped online at

http://www.essex.police.uk/my_neighbourhood/braintree_district/hedinghams/hedinghams-2.aspx however the most recent information is from January 2015.

ECC report: A written report was received from Cllr Finch

BDC report: Cllr Scattergood attended to say goodbye after 12 years supporting the parish in achieving successful results on a number of issues. The Chairman thanked Cllr Scattergood for her tremendous help over the years, all Councillors agreed she will be greatly missed. If changes to the delegated scheme for planning are approved, Cllr Scattergood reminded Councillors that any District Councillor will be able to refer an application to the BDC planning committee and she will be happy to continue to support in this way. Cllr Johnson expressed general concerns over the boundary changes and the potential impact on the link between small villages and Braintree District Council. He hopes to be able to continue to support the parish following the May election.

8. PLANNING

Applications received:

15/00126/FUL Erection of single storey side extension
Ashby House Cock Road Little Maplestead Essex CO9 2SH No objections

15/00309/FUL & 15/00310/LBC Erection of detached outbuilding
Leppingwells Farm School Road Little Maplestead Essex CO9 2RY No comments

Applications determined:

None

9. FINANCE

The monthly accounts were approved and cheques signed.

Proposed: Cllr Darkins **Seconded:** Cllr Cooper

Payments:

200064	E C Waters	Clerk pay Nov 14 to April 15	£430.36
200065	HMRC	Tax/NI	£107.40

Receipts:

None

9.1 The internal audit arrangements for the Annual Accounts were discussed.

Action: Clerk to identify suitable auditors.

10. LITTLE MAPLESTEAD VILLAGE HALL CHARITY

Cllr Darkins gave an overview of the history of the charity, which is in two parts:

Land assets (Playing Field): All Councillors are automatically trustees

Financial assets: Cllrs Darkins and Cooper are nominated trustees.

Charity accounts for 2014 – 2015 have been submitted by Cllr Darkins and been accepted.

It was resolved at the January 2015 meeting to close the charity and move the money into a more accessible account. The funds will be ring-fenced for improving the Playing Field and other community Open Spaces within the Parish.

Action: Cllr Darkins to close the charity

Action: Clerk to prepare letter for transfer of funds from Blackrock Account to Co-op Deposit account.

Action: Ask parishioners for suggestions about improvement projects. Place notices in Parish Magazine and on Noticeboard, and include item in Annual Meeting agenda.

11. VILLAGE LITTER PICK

The Annual Village Litter Pick has been arranged for the weekend of 11th & 12th April.

Action: Use social media to publicise the litter pick to parishioners

Action: Email list of roads to Parish Councillors so they can plan who does what.

12. CORRESPONDENCE TO NOTE

BDC: Nomination Packs for Parliamentary, District and Parish elections were published on the website on 2nd March. These can be found at www.braintree.gov.uk/elections - from there

use the Elections 2015 icon followed by Nomination Packs. The Nomination period runs from 23 March 2015 to 4pm on 9 April. Nomination must be hand delivered between the hours of 10am and 4pm for Parliamentary Candidates and 9am to 5pm for District and Parish Candidates. Formal Notice of Election will be published on 23 March 2015. Nominations received before 23 March will be returned.

BDC: Draft 2015 edition of the Open Spaces Action Plan has been received. Parishes are asked to check updates are accurate before the plan is adopted. Clerk will respond.

ECC: The "Getting Around in Essex" consultation has been launched. Views of residents, commuters and representative groups are sought about how to improve the county's bus and passenger transport network. The survey can be completed at www.essex.gov.uk/busreview.

BDC/RCCE: Community Led Planning events are being held in March and May by RCCE, helping parishes develop plans which link into the National Planning Policy Framework. Braintree District Council is offering grants of up to £750 to support parishes in this work.

13. AGENDA ITEMS FOR NEXT MEETING

- Annual Meeting of the Parish Council – Election of Chairman
- Annual Parish Meeting – all parishioners are welcome.

14. DATE OF NEXT MEETINGS:

Election Thursday 7th May 2015

Annual Meeting of the Parish Council/Annual Parish Meeting:
Monday 11th May 2015

The meeting closed at 8.50pm

SIGNED (CHAIRMAN)

DATE