



LITTLE MAPLESTEAD PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING
HELD ON: Wednesday 7th November 2018
AT: School Farm Cottage, Little Maplestead

Present: Cllr Alton, Cllr Bates, Cllr Crudgington, Cllr Holloway
In the Chair: Cllr Piper
Clerk: Ann Harris

1. Apologies

Apologies for absence were received from County Cllr Finch and Dist Cllr O'Reilly-Cicconni.

2. Minutes of Previous Meeting

The minutes of 12th September 2018 were approved as a correct record of events.

Proposed: Cllr Crudgington **Seconded:** Cllr Holloway

3. Declarations of Interest

There were no declarations of interest.

4. County/District Matters

There was no update on these matters.

5. Policies and Procedures

The Clerk reported to the meeting that all the Council's policies and procedures are now agreed by the Council and are published on the Council's website.

6. Progress Updates and Councillors' Reports

6.1 **Litter Pick:** It was agreed that the next village litter pick will be arranged for Spring 2019

6.2 **Defibrillators and VETS Scheme:** Cllr Piper reported that all is now in place on this project and that he will arrange for another training session and for a test of the VETS system.

6.3 **Footpaths:** Cllr Holloway will contact the contractor Jonathan Doe to enquire as to the date of the next verge cut.

6.4 **Highways Scrutiny Committee:** Cllr Holloway has written to the Committee on behalf of the Council and will report back to the Council should there be any reaction to this letter.

6.5 **Mobile Phone Mast:** Cllr Alton is awaiting information from The Phone Mast Company.

6.6 **Parish Room:** There was some discussion regarding the proposed Parish Room. It was felt that this item could not be fully addressed until the PCC has formally discussed their proposal with the Parish Council.

6.7 **Playing Field:** The Clerk reported that the Council's application to the Community Initiative Fund has now been submitted for costs of work on the path, fence and the play equipment bases.

6.8 **Sudbury Road Land:** It was agreed that no action regarding this land (and in particular the lifting of the Restrictive Covenant) will be taken for the time being at least. The Clerk will write to Holmes and Hills solicitors to advise them of this decision.

6.9 **UEA Parish Orchard Survey:** Cllr Bates reported that the weather makes it difficult to access the possible Orchard sites at this time of year and that it may be easier to undertake this survey in the Spring. He will however continue to try to make contact with the appropriate land owners.



LITTLE MAPLESTEAD PARISH COUNCIL

6.10 **Village Gate/Sign:** Cllr Piper will investigate costs for this project.

6.11 **Village Pump:** Now cleaned; no further action required.

7. **Public Forum**

No members of the public were present.

8. **Clerk's Report/Business Items**

8.1 **Banking Arrangements:** Proposal to add Cllr Bates and remove Mrs Jenny Bishop from the Lloyds Bank Mandate of Signatories was approved unanimously.

8.2 **Tesco Bags of Help:** Tesco has advised that the Council will qualify for a grant of at least £1,000 towards the installation of picnic benches in the Playing Field; the final decision on this will be made during January.

8.3 **Community Initiative Fund:** See item 6.7 above; if the Council's application is successful the Council will be asked to contribute funds from Reserves in order to cover the full cost of the proposed Playing Field work. This will be an Agenda item for the January Parish Council Meeting

8.4 **Counsellor's Community Grant**

2016 Grant: The Clerk will advise BDC and Dist Cllr O'Reilly-Cicconi that the Council plans to use this grant of £750 in conjunction with the 2018 CIF grant if successful.

2018 Grant: Dist Cllr O'Reilly-Cicconi has advised that £350 could be available for specific project proposals. This will be an Agenda item for the January Parish Council Meeting.

9. **Financial Report**

9.1 **Bank Balances**

As at 31st October 2018 the balance of funds held at Lloyds bank, following Receipts and Payments noted below, is **£12,838.86**

9.2 **Ratification of Payments since 12th September 2018**

17th September: £100.00 to Little Maplestead PCC Donation to Flowers Festival

17th September: £312.00 to MD Landscapes re Church and Playing Field cuts

17th September: £158.40 to Wiseman Elec for Electrical work re Defibs

21st September: £499.36 to Pebmarsh re supply of Defib Volunteer Kits

8th October: £312.00 re Church and Playing Field cuts

8th October: £85.00 to the EALC re Clerk's Attendance on Election Briefing Workshop.

8th October: £1,179.30 to J&M Payroll re Clerk's half yearly pay (in arrears).

9.3 **Notification of Receipts since 12th September 2018**

27th September: £1,712.30 from BDC as payment of second half of this year's precept

17th October: £1,592 from HMRC refund of April 2018 to September 2018 inclusive VAT paid.

10. **Planning**

10.1 **Applications Received:**

18/01887/FUL & 18/01888/LBC: Gallants Farm: Demolition of outbuildings and erection of rear extension to farmhouse (copies of notification emailed to Councillors)

10.2 **Application Decisions:**

None

11. **Correspondence**

None



LITTLE MAPLESTEAD PARISH COUNCIL

12. Items for Next Agenda:

12.1 Letter received from Parishioner Peter Nott on Weds 7th November re Collins Road/A131 junction.

12.2 Report on planned meeting between Parish Council and the PCC regarding the proposed Parish Room.

12.3 2019 Parish Council Meeting Dates:

- Wednesday 9th January
- Wednesday 13th March
- The Annual Parish Meeting and the Annual Parish Council Meetings will both take place in May 2019 on dates to be decided.

12.4 2016 Councillor's Community Grant

12.5 2018 Community Initiative Fund

13. Date of Next Meeting

Wednesday 9th January 2019 at 7.30pm at School Farm Cottage

SIGNED (CHAIRMAN) DATE: