



## LITTLE MAPLESTEAD PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING**  
**HELD ON: Wednesday 12<sup>th</sup> September 2018**  
**AT: School Farm Cottage, Little Maplestead.**

**Present:** Cllr Crudgington, Cllr Holloway, Cllr Alton.  
**In the Chair:** Cllr Piper  
**Clerk:** Ann Harris  
**Also Present:** Mr T Bates; Cllr O'Reilly-Cicconni for item 5

**1. Apologies**

There were no apologies for absence.

**2. Minutes of Previous Meeting**

The minutes of Wednesday 11<sup>th</sup> July 2018 were approved as a correct record of events

**Proposed:** Cllr Crudgington      **Seconded:** Cllr Holloway

**3. Declarations of Interest**

There were no declarations of interest.

**4. Council Appointment**

Mr Tim Bates was formally co-opted to the Little Maplestead Paris Council, by unanimous decision.

**5. County/District Matters**

Cllr O'Reilly-Cicconni informed the Council that a DART3 Meeting will be held in Halstead on 25<sup>th</sup> September. He also informed the meeting about Community 360, which is a source of funds aimed at improving the quality of local life in Essex. He then updated the meeting on aspects of and challenges associated with the development of the Local Plan. (See also Minute 13 below)

**6. Policies and Procedures**

The meeting formally adopted the following procedures, which had been previously circulated to Councillors for consideration: Complaints, Publication Scheme, Risk Assessment and Emergency Plan which will now be posted on the Parish Council website. All Policies and Procedures will be reviewed at the 2019 Annual Council Meeting.

**Proposed:** Cllr Piper      **Seconded:** Cllr Crudgington

**7. Progress Updates and Councillors' Reports**

**7.1 Benches for Playing Field:** Cllr Crudgington submitted one quote for this supply and associated work which will be considered in conjunction with item 7.7 below

**7.2 Defibrillators:** Cllr Piper reported that the two defibrillators are now operational and he will report back on the annual maintenance/running costs.

**7.3 VETS Scheme:** This is also now up and running. Cllr Piper reported that the 10 participants will need a backpack (plus relevant contents) at an estimated cost of £50 each which cost was approved by the meeting unanimously.



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- 7.4 **Highways and Footpaths:** Cllr Holloway reported that she has arranged for Mr Doe to give her a quote for clearing the Parish Council-owned land and hedge by the A131 to the left of the junction with School Road.
- 7.5 **Autumn Litter Pick:** Will be arranged if needed and dropped from the Agenda.
- 7.6 **Parish Land - Sudbury Road:** Cllr Alton reported that he has had confirmation from ECC that the covenant will be amended to allow for building on this land if the Council make a formal application for this.
- 7.7 **Playing Field, Hedge and Gate:** Cllr Crudgington will have another on-site meeting with Playquip (suppliers of the new Playing field equipment) to further refine the Council's requirements in the light of the ROSPA report. Cllr Piper will attend this meeting if available to do so. The Clerk will contact BDC to investigate responsibility for the safety aspects of the playing field opening/gates onto the road.
- 7.8 **ROSPA Report:** See item 7.7 above
- 7.9 **Winter Road Salt:** None required; this item will be dropped from the Agenda
- 7.10 **Village Pump:** Cllr Holloway and Cllr Crudgington to consider action required to restore this and will report to next Parish Council Meeting.
- 7.11 **Website and e-mail addresses:** The Clerk will report to the next meeting on action required to ensure that the Councillors' Parish Council e-mail addresses are operational
- 7.12 **UEA Parish Orchard Survey:** Cllr Bates will investigate with Cllr Holloway and report to next Parish Council meeting.
- 7.13 **Mobile Phone Mast:** Cllr Piper reported that one Little Maplestead parishioner has said he could be willing to have this sited on his land. Cllr Crudgington will obtain some information from his contact about next steps to be taken and will then report to next Parish Council meeting.
- 7.14 **Village Gate/Sign:** For further consideration.
- 7.15 **Village Traffic:** The Clerk will write to Mr Paul Stephens and Mr Maxted-Page to reiterate to speed limits in and around the village.
- 7.16 **Parish Room:** Cllr Piper stated that the Parish Council wants to actively encourage this and can foresee three options: building on Parish Council owned land on the A131, building on the Playing Field or supporting the PCC in its building plans. It was unanimously agreed that all three options should be kept under review by the Parish Council.
8. **Public Forum**  
There were no members of the public present.
9. **Clerk's Report**
- 9.1 2018/9 Budget Update will be amended to transfer the on-going expenditure on the defibrillators to the remaining reserve budget held for this item.
10. **Business Items**
- 10.1 **Banking Arrangements:** The Clerk reported that the Lloyds Bank account is the only one that holds the Parish Council's funds. The Nat West Account holds the funds from Black Rock and the accumulated interest on this investment. Cllr Piper and Cllr Crudgington are signatories on this account and Cllr Piper reported that the current balance is **£5,411.90**
- 10.2 **Black Rock Account Status:** This Account is now closed

- 10.3 **Grants Applied for:** Tesco Bags of Help to cover the cost of the two playing field benches and installation work.
- 10.4 **Grants for Consideration:** Community Initiative Fund and Local Service Fund: It was agreed that either one or both of these may be applied for once the cost of the Playing field work to be undertaken is known.
- 11. Financial Report**
- 11.1 **Bank Balances**  
Lloyds Bank: As at 3rd September 2018 including Receipts and Payments noted below the balance is **£12,272.72**  
Nat West Trustee Account: As at 29<sup>th</sup> March 2018 the balance is **£5,411.90**  
Black Rock Investment Fund: Zero Balance and Account now closed.
- 11.2 **Ratification of Payments since 11<sup>th</sup> July 2018**  
13<sup>th</sup> July: MD Landscapes £192.00  
16<sup>th</sup> July: Cllr Crudginton re Defib pole £60.00  
16<sup>th</sup> July: ROSPA inspection fee £92.40
- 11.3 **Notification of Receipts since 11<sup>th</sup> July 2018**  
None.
- 12. Correspondence**  
The Clerk referred to the e-mail communication (already circulation to Councillors) from the Parishioner who, as a member of a local outdoor running Group, is concerned about traffic conditions on the A131 traffic at Collins Road/Cock Road. It was agreed that the Clerk will refer the Parishioner to ECC Highways which has responsibility for such matters.
- 13. Items for Next Agenda**  
Cllr Piper: Local Police issues for Little Maplestead  
Cllr Alton: Development of the Local Plan for Little Maplestead
- 14. Date of Next Meeting**  
**Wednesday 14<sup>th</sup> November 2018, 7.30pm at School Farm Cottage**

SIGNED (CHAIRMAN) DATE: