



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Little Maplestead Parish Council on **TUESDAY 28TH MARCH 2017 at 7.30 pm at SCHOOL FARM COTTAGE, GESTINGTHORPE ROAD, LITTLE MAPLESTEAD, CO9 2SN**

for the purpose of transacting the business set out on the attached agenda.

Signed:

Claire Waters

Clerk to the Council

Date: 21st March 2017

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. **ACCEPTANCE OF RESIGNATION OF CHAIRMAN AND ELECTION OF CHAIRMAN**
Election of Vice-Chairman
Representatives and working groups – election of members
2. **APPOINTMENT OF CLERK**
Decision to appoint Mrs Ann Harris as the Parish Clerk.
3. **APOLOGIES FOR ABSENCE**
4. **MINUTES OF THE PREVIOUS MEETING**
To approve as a correct record the minutes of 17th January 2017
5. **DECLARATIONS OF INTEREST**
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
6. **BRAINTREE DC REPORT**
7. **PUBLIC FORUM**
15 minutes of public participation. 3 minutes for each contribution.
8. **PROGRESS CHECK**
Update on actions from last meeting
9. **HIGHWAYS**
Progress check on Highways problems previously reported and new problems to report
 1. Highways Verge cutting A131- report and update
 2. Footpaths A131 – report and update
10. **OTHER REPORTS**
 1. Police/PCSO/Neighbourhood Watch
 2. Essex CC report

11. PLANNING

Applications received:

NONE

Applications determined:

16/02121/FUL & 16/02122/LBC Erection of first floor extension and internal alterations

Leppingwells School Road CO9 2RY *Application WITHDRAWN*

16/02028/FUL Proposed enlargement of first floor windows and single storey rear extension

Bakersfield School Road CO9 2RY *Application GRANTED*

17/00007/FUL Erection of two storey extension and porch

Ethels Cottage Gestingthorpe Road CO9 2SN *Application GRANTED*

12. FINANCE

Monthly accounts to be approved and payments for authorisation by two Councillors

12.1 Consideration of Black Rock Charity Account and actions to be taken

12.2 Decision on Clerk payroll arrangements

12.3 Approval of new clerk attendance at EALC New Clerk Briefing at a cost of £50.00

13. ANNUAL VILLAGE LITTER PICK

Decision on date and confirmation of arrangements for the Annual Village Litter Pick.

14. LITTLE MAPLESTEAD PLAYING FIELD

Decision on next steps regarding repairs and new equipment and confirmation of budget.

14.1 Consideration of quotes for new gate, path and fencing repair

14.2 Consideration of quotes for repair of existing equipment and safety surfaces

14.3 Consideration of quotes for new play equipment

15. BDC OPEN SPACES ACTION PLAN

Ratification of decision on Little Maplestead entry for the 2017 Open Spaces Action Plan, due for update by 23rd March 2017

16. LITTLE MAPLESTEAD COMMUNICATIONS

Website, social media, parish magazine and noticeboards.

Consideration of survey of residents.

17. HIGH SPEED FIBRE BROADBAND IN LITTLE MAPLESTEAD

Consideration of broadband coverage and response to Essex Superfast Broadband enquiry

18. TOWN AND PARISH GOVERNANCE REVIEW – INITIAL SURVEY

Consideration of response to BDC Parish Review on boundaries, sizes and names of Parish Councils

19. CORRESPONDENCE TO NOTE

Came & Company Local Council Insurance Brokers: Due to problems with their telephone line, they can be contacted temporarily via **01483 407440**.

20. AGENDA ITEMS FOR NEXT MEETING

21. MEETING DATES 2017



LITTLE MAPLESTEAD PARISH COUNCIL

Confirmation of date for the Annual Parish Council and Annual Public meeting to be held at St John the Baptist Church in May 2017. Ordinary Parish Council meetings are held at School Farm Cottage, Gestingthorpe Road, Little Maplestead.

**The Annual Parish Council and Annual Public meeting in May are held in St John the Baptist Church
Meetings are usually on the second Tuesday of the month, in January, March, May, July, September
and November.**

**All parishioners are welcome to attend, please call Cllr Bill Piper on 01787 473933 or 07889 931336 for
access details for School Farm Cottage meetings.**