



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors: You are hereby summonsed to attend
A PARISH COUNCIL MEETING of the Little Maplestead Parish Council
On Tuesday 13th January 2026 at
Meadowside, Gestingthorpe Rd, Little Maplestead CO9 2SJ at 7pm
AGENDA

1. **Apologies and reasons for absence:**
2. **Minutes of the previous meeting:** Councillors are asked to agree that the minutes of the Parish Council meeting held on Tuesday 16th November 2025 are a true and accurate account of the proceedings of this meeting.
3. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
4. **County Matters:**
5. **District Matters:**
6. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone.
7. **Councillors' Reports:**
 - 7.1 **Playing Field:-**
 - 7.1a Equipment Update (TC)
 - 7.1b Inspections - update on email proper clarification for inspection of existing equipment (HW).
 - 7.1c CIF Report to be finalised (Clerk).
 - 7.2 **Highways:-** Potholes, Hedgerows, Signage, Speed Survey.
 - 7.2a Vegetation overgrown at entrance/exit to 'travellers site' - update on report to council (GH)
 - 7.2b School Rd hedges obscuring 40mph sign - update on email sent (Clerk)
 - 7.3 **Financial:-**
 - 7.3a Consider Bridging Software for Accounts & VAT:- Money Manager / Absolute Accounting (Clerk)
 - 7.3b HW to investigate restriction on authorising payments. Clerk to check settings in bank.
 - 7.3c 2026 Precept
 - 7.4 **New Parish Councillor:-** co-option proposed during this meeting.
 - 7.5 **Web & Social Sites:-** consider moving to Free hosting ref: email received 18/11/25 (Clerk)
8. **Parishioner Correspondence:**

9. Planning Consultations:

10. Financial Report:

- 10.1 Bank Balance: £10,547.00
 10.1.i **Payments:** J&M Payroll £1,277.19
 Lloyds Service Charge £4.25
 J Doe £606.00
 PKF Littlejohn LLP £48.00
- 10.3 **Receipts:**

11. The Little Maplestead Parish Council 2026 meeting dates: -

Tues 13th January, Tue 17th March, Tues 12th May - *APCM*,
 Tues 14th July, Tues 15th Sept, Tues 17th Nov

12. Items for next Meeting Agenda

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.

Signed: *P.A. Sillett*

Mrs P.A. Sillett
 Clerk to the Council

Tuesday 6th January 2025