



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors, you are hereby summonsed to attend
a **PARISH COUNCIL MEETING** of
Little Maplestead Parish Council
on: **Wednesday 17th July 2019 at 7.30pm**
at: **School Farm Cottage, Little Maplestead**
for the purpose of transacting the following business:

AGENDA

1. **Apologies and reasons for absence.**
2. **Minutes of the previous meeting:** Councillors are asked to agree the minutes of the Annual Parish Council meeting held on Wednesday 15th May 2019 as a true and accurate account of the proceedings of the meeting.
3. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
4. **County and District Matters.**
5. **Police Matters:**
Report from PC 3655 Craig Wheeler Essex Police Braintree Community Policing team .
6. **Mobile Phone Mast:**
Report on current status from Council Chairman.
7. **Village Welcome Pack.**
For discussion.
8. **BDC Corporate Strategy:**
Consultation end Friday 2nd August 2019; information from BDC emailed to Councillors
9. **Progress Updates and Councillors' (initials indicated) Reports:**
 - 9.1 Defibrillators and VETS Scheme **BP**
 - 9.2 Footpaths **GH**
 - 9.3 Highways **GH**
 - 9.4 Mobile Phone Mast **DA**
 - 9.5 Parish Room **TB**
 - 9.6 Playing Field **TC**
 - 9.7 Sudbury Road Land **DA**
 - 9.8 Village Gate/Sign **BP**
10. **Public Forum**
For discussion of items on the agenda and matters of mutual interest; maximum time of **15 minutes/3 minutes per contribution**, or at the Chairman's discretion

The Clerk, Ann Harris

The Forge, Lucking Street, Great Maplestead, Essex CO9 2RE
Telephone: 01787 462 818 e-mail: littlemaplesteadparishclerk@gmail.com

- 11. Clerk's Report**
- 11.1 Updated 2019/20 Budget/Spend for Approval (to be emailed to Councillors)
- 11.2 Grants: CIF Application update.
- 11.3 Playground Inspection report.
- 11.4 Winter Salt requirements: email distributed to Councillors
- 11.5 Post-Election housekeeping check: Councillors' Acceptance of Office forms, Expenses Claim and Register of Interests
- 11.6 Items for Parish Magazine.
- 12. 2019/20 Proposed Parish Council Meeting Dates:**
Wednesdays: 18th September, 20th November, 15th January, 19th March,
- 13. Financial Report**
- 13.1 Bank Balances**
As at 8th July 2019 the balance of funds held at Lloyds Bank, following Receipts and Payments noted below, is **£11,882.66**
- 13.2 Ratification of Payments made since 7th May 2019**
28th May: £71.57: Mrs Ann Harris, Clerk, Approved Expenses
28th May: £60.00: Community Heartbeat re Defib
28th May: £50.00: Roger Humphries: Internal Auditor
28th May: £337.75: Stackhouse Poland: Parish Council Insurance
28th May: £50.00 Neighbourhood Watch Donation
4th Jun: £468.00: MD Landscapes re Church and Playing Field Grass Cutting
26th Jun: £900: David Shreeve re bases for playing field benches
3 Jul: £39.92: Cllr Bates re Approved Expenses.
- 13.3 Notification of Receipts since 7th May 2019**
17th May: £800.13: BDC re Verge Cutting
6th Jun: £1,443.33: HMRC VAT Refund
1st July: £1,295.07: ECC re Street Cleaning
- 14. Planning**
- 14.1 Applications Received:**
St John the Baptist Church Parish Room: 19/00867/FUL.
Status pending: Determination date 18th July 2019
- 14.2 Application Decisions:**
None.
- 15. Correspondence:**
E-mail Correspondence dated 3rd July between Cllr Holloway and Parishioner Ms Jenny Bishop re Verges - already copied to Councillors for their information.
- 16. Items for next Meeting Agenda:**
Note that no decisions can be lawfully made: LGA 1972 Section 12 10(2) (b) states that business must be specified, so Councillors cannot lawfully raise matters for decision.
- 17. Date of Next Meeting: Wednesday 18th September at School Farm Cottage**

Signed:



Ann Harris: Clerk to the Council: Tuesday 9th July 2019

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

The Clerk, Mrs Ann Harris
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