



## LITTLE MAPLESTEAD PARISH COUNCIL

### NOTICE OF MEETING

Little Maplestead Parish Councillors: You are hereby summonsed to attend  
A PARISH COUNCIL MEETING of the Little Maplestead Parish Council  
On Tuesday 15th July 2025 at Saxby's CO9 2SJ at 7.00pm

### AGENDA

1. **Apologies and reasons for absence:**
2. **Minutes of the previous meeting:** Councillors are asked to agree that the minutes of the extraordinary Parish Council meeting held on Tuesday 10<sup>th</sup> June 2025 are a true and accurate account of the proceedings of this meeting.
3. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
4. **County Matters:**
5. **District Matters:** Local Plan Review
6. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone.
7. **Councillors' Reports:**
  - 7.1 Playing Field Project Update:- Payment, Insurance  
PS email MD Landscapes to strim inside willow  
HW to cut back black thorn  
PS: Contact OLP re: oil needed to basket swing. Money not to be released until resolved.
  - 7.2 Highways update  
Potholes - School Rd much improved  
Pot hole in Cock Rd - GH to investigate  
Hedgerows:- House opposite Little India overhanging the road  
Maplestead Kennels end of School Rd - hedgerow  
Hedgerows need to be cut back later in the year  
Road signs obscured on School Rd
  - 7.3 Financial Signatories  
(Lloyds) Confirmed as Paula Sillett, Helen Went, Tony Crudgington, Geraldine Holloway
  - 7.4 New Parish Councillor - Welcome to Terry Hicks, Gages Farm
8. **Parishioner Correspondence:** i) A131 Road Safety (A.W. Pilgrim) ii) Historical Photo.  
PS Forward A Pilgrim Correspondence to P. Schwier.  
GH to share historical communications with Highways with A. Pilgrim  
  
HW to add historical photo of The Lees Farm House to Mates for anybody's interest

The Clerk, Mrs Paula Sillett  
4 Stone Cottages, Church Street, Great Maplestead, Essex CO9 2RG  
Telephone: 0797 557 1253 e-mail: [littlemaplesteadparishclerk@gmail.com](mailto:littlemaplesteadparishclerk@gmail.com)

**9. Planning Consultations: None**

**10. Financial Report:**

- 10.1 Bank Balance: £20,839.01 \*payment to be issued £17,460.00 Online Playgrounds  
 10.1.i Balance on issue of payment to OLP **£3,379**  
 10.2 Payments:  
 i) MD Landscapes £156 ii) Playsafety £110.40 iii) MD Landscapes £312 iv) Lloyds Service Charge £4.25  
 10.3 Receipts:  
**All pending:** i) BDC, Street Scene: ii) HMRC VAT Claim: iii) Natwest Transfer: £5,500

**11. The Little Maplestead Parish Council 2025 meeting dates are: Sept 16th, Nov 18th**

**12. Items for next Meeting Agenda**

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.

Signed: *P.A. Sillett*

Mrs P.A. Sillett

Clerk to the Council

Tuesday 8<sup>th</sup> July 2025

Forward A Pilgrim to P. Schwier. GH to share historical communications with Highways with A.P

HW to add historical photo of The Lees Farm House to Mates for anybody's interest

HW to produce an article for Mates & Parish News re: opening of new play equipment and Bill Piper's Long Service Award