



LITTLE MAPLESTEAD PARISH COUNCIL

NOTICE OF MEETING

Little Maplestead Parish Councillors: You are hereby summonsed to attend
A PARISH COUNCIL MEETING of the Little Maplestead Parish Council
On Tuesday 14th July 2026
at
Meadowside, Gestingthorpe Rd, Little Maplestead CO9 2SJ at 7pm
AGENDA

1. **Apologies and reasons for absence:**
2. **Minutes of the previous meeting:** Councillors are asked to agree that the minutes of the annual Parish Council meeting held on Tuesday 12th May 2026 and the extra ordinary meeting held on Tuesday 23rd June 2026 are a true and accurate account of the proceedings of this meeting.
3. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
4. **County Matters: ECC/Local Highways/Braintree**
5. **District Matters:**
6. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone.
7. **Councillors' Reports:**
 - 7.1 **Lorry Movements:** - residents enquiry received regarding excessive lorry movements into Little Maplestead, noise and light disturbance during the night.
 - 7.2 **Dog Show** preparations
 - 7.3 **Playing Field:-**
 - 7.1a Equipment Update (TC) Consider new willows for gaps and general maintenance including trees.
 - 7.1b Inspections - decision to stay with PlaySafety Ltd, Rospa, annual inspection completed May 2026. Report to be shared and discussed at this meeting.
 - 7.4 **Highways:-** Potholes, Hedgerows, Signage.
 - 7.5 **Financial:-**
 - 7.3a Internal Audit - to discuss all points raised as needing attention on the internal audit received.
 - 7.3b Consider Bridging Software for Accounts & VAT:- Money Manager/Absolute Accounting (Clerk)
 - 7.3c Investigate Lloyds bank accounting software. (Clerk)
 - 7.3d HW to investigate restriction on authorising payments.
 - 7.6 **New Parish Councillor:-** Clerk to advise of official notification to BDC. Awaiting response.
 - 7.7 **Web & Social Sites:-** consider moving to Free hosting ref: email received 18/11/25 (Clerk)
Consider updating and replacing existing web site.
 - 7.8 **Defibrillator:-** replacement of batteries

The Clerk, Mrs Paula Sillett
4 Stone Cottages, Church Street, Great Maplestead, Essex CO9 2RG
Telephone: 0797 557 1253 e-mail: littlemaplesteadparishclerk@gmail.com

8. Parishioner Correspondence:

Ref: Email received regarding intrusive excessive movement of lorries in Little Maplestead - see item 7.1

9. Planning Consultations: No new consultations.**10. Financial Report:**

10.1 Bank Balance: £12,439.54

10.1.i	Payments:	MD Landscapes £156	H Heelis - internal audit £190
		Gallagher Insurance £573.76	ROSPA Play Safety - £128.40
		Service charge June 2026 £4.25	Service charge May 2026 £4.25
		Service charge April 2026 £4.25	

10.3 **Receipts:** £899.18 BDC Street Cleaning Agreement

11. The Little Maplestead Parish Council 2026 meeting dates:-

Tues 15th Sept, Tues 17th Nov

12. Items for next Meeting Agenda

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.

Signed: *P.A. Sillett*

Mrs P.A. Sillett

Clerk to the Council

Tuesday 2nd July 2026