



LITTLE MAPLESTEAD PARISH COUNCIL

MINUTES OF MEETING

Held on Tuesday 18th November 2025 at
Meadowside, Gestingthorpe Rd, Little Maplestead CO9 2SJ at 7pm

1. **Apologies and reasons for absence:** Cllr Schwier attending Planning Committee at BDC.
2. **Minutes of the previous meeting:** Councillors agreed that the minutes of the Parish Council meeting held on Tuesday 16th September 2025 are a true and accurate account of the proceedings of this meeting.
3. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
4. **County Matters:**
5. **District Matters:** POSI 2026 amendment to remove request for zip wire and basket swing. Add request to provide contribution towards Village Community Centre. (Clerk)
6. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone. **One member of the public attended this evenings meeting.**
7. **Councillors' Reports:**
 - 7.1 **Playing Field:-**
 - 7.1a Zipwire tightened with thanks to Cllr Crudgington.
 - 7.1b Inspections - email proper clarification for inspection of existing equipment (HW).
 - 7.1c CIF Report to be finalised (Clerk).
 - 7.2 **Highways:-** Potholes, Hedgerows, Signage, Speed Survey. Usual concerns discussed.
 - 7.2a Vegetation overgrown at entrance/exit to 'travellers site' - report to council (GH)
 - 7.2b School Rd hedges obscuring 40mph sign - email to be sent (Clerk)
 - 7.3 **Financial:-**
 - 7.3a Consider Bridging Software for Accounts & VAT:- Money Manager / Absolute Accounting (Clerk)
 - 7.3b HW to investigate restriction on authorising payments. Clerk to check settings in bank.
 - 7.4 **New Parish Councillor:-** position still vacant. Guest attended meeting.
 - 7.5 **Web & Social Sites:-** consider moving to Free hosting ref: email received 18/11/25 (Clerk)
8. **Parishioner Correspondence:**
 - ii) Email enquiry ref: Caravan Water Tower 13/10/25 - discussed, now superseded by planning application.
 - iii) Email enquiry ref: Carpark 01/10/25 - discussed, escalated to James Cleverley by correspondent.

9. **Planning Consultations: Parish / Town Council Consultation APPLICATION NO : 25/02298/HH & 25/02318/LBC DESCRIPTION : Demolition of existing conservatory, erection of single storey side extension, replacement window and installation of sports court. LOCATION : Leppingwells School Road Little Maplestead Essex CO9 2RY.** Parish Council discussed:- No objections raised. Concerns discussed about the definition of a 'sports' court.

APPLICATION NO : 25/02434/FUL DESCRIPTION : Conversion to a residential dwelling. Little Maplestead Water Tower Cock Road Little Maplestead Essex.
Parish Council discussed:- No objections raised.

10. Financial Report:

10.1	Bank Balance:	£12,630.69
10.1.i	Payments:	MD Landscapes October 2025 £144.00
		MD Landscapes Aug & Sept 2025 £312.00
		EALC £101.36
		Lloyds Bank Service Charge Sept £4.25
		Lloyds Bank Service Charge Oct £5.17
10.3	Receipts:	HMRC VAT Claim £475
		BDC Precept £4,450

11. The Little Maplestead Parish Council 2026 meeting dates:-

Tues 13th January,	Tue 17th March,	Tues 12th May - APCM,
Tues 14th July,	Tues 15th Sept,	Tues 17th Nov

12. Items for next Meeting Agenda

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.

Signed: *P.A. Sillett*

Mrs P.A. Sillett
Clerk to the Council

Tuesday 18th November 2025