



## LITTLE MAPLESTEAD PARISH COUNCIL

### NOTICE OF MEETING

Little Maplestead Parish Councillors: You are hereby summonsed to attend  
**THE 2025 ANNUAL PARISH COUNCIL MEETING** of the Little Maplestead Parish Council  
at **THE ROUND CHURCH, LITTLE MAPLESTEAD**  
On Tuesday 13<sup>th</sup> May 2025 at 7.30pm

### AGENDA

1. **Election of Chairman**
2. **Election of Vice - Chairman**
3. **Apologies and reasons for absence:**
4. **Minutes of the previous meeting:** Councillors are asked to agree that the minutes of the Parish Council meeting held on Tuesday 18<sup>th</sup> March 2025 are a true and accurate account of the proceedings of this meeting.
5. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
6. **County Matters:**
7. **District Matters:**
8. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone.
9. **Policies and Procedures** - Confirmation by Councillors of the undermentioned Policies and Procedures for the 2025/2026 period of office (available for review on the LMPC Web site:- Standing Orders, Risk Assessment, Financial Regulations, Code of conduct, Complaints procedure, Publication Policy, Unauthorised Encampment Policy)
10. **Confirmation of Councillors responsibilities.**
11. **Councillors' Reports:**
  - 11.1 Additional Play Equipment for Playing Field: HW/PS
  - 11.2 Potholes & Road Maintenance - any new concerns to be reported.
  - 11.3 Bank Account - opening of Natwest Community Account: PS
  - 11.4 Consider co-opting a new Parish Councillor.
12. **Continued Arrangements with Council Contractors.**

MD Landscapes - Grass cutting	ECC/Jonathon Doe - Verge Cutting
Agreement with BDC - Street cleaning.	RoSPA Play Safety Team - Playground inspection.
Heelis & Lodge - Auditor	

### 13. Financial Report

13.1	Bank Balance as at	29 April 2025	<b>£23,562.42</b>
13.2	Payments	14 April MD Landscapes	£156.00
		14 April Community Heartbeat	£30.00
		18 Mar Lloyds Bank Service Charge	£4.25
		3 Mar JM Payroll	£1,342.89
13.3	Receipts	BDC Precept	£4,450.00
		Essex Association CIF (Grant)	£10,000

13.4 For the records Little Maplestead Village Hall Fund.: *There has been a deposit account in the name of Little Maplestead Village Hall fund, originally in a Black Rock account, transferred to Nat West. The account was made dormant by Nat west without discussion with us, as a result we have reopened it, and the councillors have decided to transfer the balance of £5511.90 to the Parish council general account. It has been agreed that this money can be used to assist towards the funding of additional playing field equipment.*

### 15. Planning Consultations:

### 16 Public Forum.

### 17.The Little Maplestead Parish Council 2025 meeting dates are

July 15<sup>th</sup>, Sept 16<sup>th</sup>, Nov 18<sup>th</sup> - (All) venue Saxby's, Little Maplestead

### 18. Items for next Meeting Agenda

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.



C.W.Piper