



LITTLE MAPLESTEAD PARISH COUNCIL

Mrs Claire Waters, Parish Clerk, 25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597 littlemaplesteadparishclerk@gmail.com

MINUTES OF THE COUNCIL MEETING HELD ON 9th May 2016 AT 9.00 P.M. ST JOHN THE BAPTIST CHURCH LITTLE MAPLESTEAD

Present: Cllr Cooper, Cllr Grocott, Cllr Smith
In the Chair: Cllr Cooper
Clerk: Claire Waters
Also Present: None

2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr Darkins was elected as Chairman

Proposed: Cllr Cooper **Seconded:** Cllr Grocott Agreed unanimously

Cllr Cooper was elected as Vice-Chairman

Proposed: Cllr Grocott **Seconded:** Cllr Smith Agreed unanimously

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Darkins, and from Cllr Smith for late arrival.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of 14th March 2016 were approved as a correct record of events.

Proposed: Cllr Grocott **Seconded:** Cllr Cooper Signed by the Chairman

4. DECLARATIONS OF INTEREST

No interests were declared relating to items on the agenda

5. PROGRESS CHECK

No items to note.

6. HIGHWAYS

No items to report

7. PLANNING

16/00463/FUL Change of use of agricultural land to burial land as an extension to current church yard

St John The Baptist Church CO9 2SL

No objections

16/00392/OUT Application for outline planning permission with some matters reserved -
Erection of dwelling (revised application following withdrawal of previous application
15/00951/OUT)

Land East Of Aster Cottage CO9 2SG

Objection: outside development boundary

16/00684/FUL Erection of first floor rear extension

1 Forge Cottages Sudbury Road CO9 2RS

No objections

16/00673/FUL & 16/00674/LBC Revise approved application for detached outbuilding
(15/00309/FUL and 15/00310/LBC) by raising roof height by 750mm

Leppingwells Farm School Road CO9 2RY *Objection: if to be used for living accommodation*

Applications determined:

16/00181/FUL Erection of new garage, new access and driveway
Mosses Farm Cock Road CO9 2SH

Application **GRANTED**

8. FINANCE

8.1 The annual accounts passed the internal audit. The annual accounts and return to Audit Commission were approved and signed by the Vice-Chairman and the Clerk.

8.2 Consideration of insurance quotations for 2015 – 2016

Resolved: To continue with Aviva cover through Came & Company.

Proposed: Cllr Cooper

Seconded: Cllr Grocott

Agreed unanimously

The monthly accounts were approved and cheques signed.

Payments since 1st April 2016:

300055	HMRC Tax/NI 6.10.15 - 5.4.16	£128.20
300056	Little Maplestead PCC - meetings	£35.00
300057	EALC/NALC Affiliation Fee	£79.71
300058	MD Landscapes Grass Cutting	£252.00
300059	Came & Company Insurance	£435.26

Receipts:

Braintree District Council	Precept	£2,317.00
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9. PLAYING FIELD GATES AT SCHOOL ROAD

Consideration of action to be taken to keep playing field gates shut. Children are opening the gates and cycling out on to School Road at high speed, which could result in an accident.

Action: Cllr Cooper will try to identify a method of locking the gates except for grass cutting.

10. DATE OF NEXT MEETINGS:

Ordinary Parish Council	Tuesday 12 th July 2016	Great Maplestead Village Hall
Ordinary Parish Council	Tuesday 13 th September 2016	Great Maplestead Village Hall
Ordinary Parish Council	Tuesday 8 th November 2016	Great Maplestead Village Hall
Ordinary Parish Council	Tuesday 10 th January 2017	Great Maplestead Village Hall
Ordinary Parish Council	Tuesday 14 th March 2017	Great Maplestead Village Hall

Please note: Meetings for 2016-2017 will be held on the second Tuesday of the month at **Great Maplestead Village Hall**, except for the Annual Public Meeting in May 2017 which will be held at the Round Church

The meeting closed at 9.45pm

SIGNED (CHAIRMAN)

DATE

Decision Log for Little Maplestead Parish Council

Date	Decision	Interest declared	Proposed	Seconded	Resolved
19 Jan. 15	Co-opting of Mr P Grocott as new Councillor until May 2015 elections	None	Cllr Wright	Cllr Cooper	Unanimous
19 Jan. 15	To close the charity and transfer funds to a more accessible account. These funds to be ring-fenced for Playing Field development or other village projects identified by residents.	None	Cllr Piper	Cllr Cooper	Unanimous
19 Jan. 15	The 2015-2016 budget was approved.	None	Cllr Piper	Cllr Wright	Unanimous
19 Jan. 15	The precept claim from BDC was approved and signed by the chairman and clerk. This represents a 0% increase in the parish precept	None	Cllr Piper	Cllr Wright	Unanimous
23 Mar 15	To accept the lowest quotation from Richard Spence for replacement of the playground chain link fence	Cllr Cooper	Cllr Wright	Cllr Grocott	Unanimous
11 May 15	Cllr Darkins was elected as Chairman	None	Cllr Cooper	Cllr Grocott	Unanimous
11 May 15	Cllr Cooper was elected as Vice-Chairman	None	Cllr Wright	Cllr Grocott	Unanimous
11 May 15	To move Parish Council current and deposit accounts to Unity Trust Bank	None	Cllr Wright	Cllr Grocott	Unanimous
11 May 15	To proceed with Aviva insurance quote through Came & Co as it offers best value for money	None	Cllr Cooper	Cllr Wright	Unanimous
11 May 15	To finance the cost of the bouncy castle at village fete	None	Cllr Grocott	Cllr Wright	Unanimous
13 Jul 15	Write to thank the children who have submitted designs and ideas for additional equipment, and investigate grant funding for playing field development	None	Cllr Wright	Cllr Cooper	Unanimous
19 th Jan 16	To accept Mortimers' grass cutting prices for the coming 12 months, but due to pressure on budgets to ask that the Churchyard left every 3rd time, unless there are special events at the Church. NB this decision was reversed and the contract awarded to MD Landscapes 14.3.16	None	Cllr Darkins	Cllr Cooper	Unanimous
19 th Jan 16	To increase the precept claim by 3% for 2016 – 2017. This represents an increase in the parish rate on a Band D property of 3%, from £23.24 to £23.95 per year and amounts to an increased Parish Council income of £82 in the coming year.	None	Cllr Darkins	Cllr Cooper	Unanimous
19 th Jan 16	To remain opted in to the Sector Led Body Audit arrangements from 2016	None	Cllr Darkins	Cllr Cooper	Unanimous

14 th Mar 16	To send a letter of support to Braintree Planning in the application for change of use of the new area of the Churchyard., asking for the application to be dealt with as a matter of urgency	None	Cllr Cooper	Cllr Darkins	Unanimous
14 th Mar 16	To join with Great Maplestead Parish Council celebrations of the Queen's 90 th Birthday in June and to make a donation of up to £100 towards the cost of events, if appropriate	None	Cllr Darkins	Cllr Cooper	Unanimous
14 th Mar 16	Consideration of quotes for new path at playing field to new gate Resolved: To accept the quote from A.W.E Motors & Plant hire for £1780.00 + VAT	None	Cooper	Grocott	Unanimous
14 th Mar 16	To move regular meeting day to the second Tuesday in the month and hold Parish Council meetings at Great Maplestead Village Hall from July 2016 The Annual Parish Meeting on 9th May 2016 will be held in the Round Church.	None	Cllr Grocott	Cllr Cooper	Unanimous
14 th Mar 16	Three written applications for the Councillor vacancy were considered. Resolved: To accept the application of Mr Josh Gray	None	Cllr Cooper	Cllr Darkins	Unanimous
14 th Mar 16	Decision on clerk hours to be paid for 2016 financial year. To pay the clerk an additional £9.00 per month for use of home as office.	None	Cllr Darkins	Cllr Cooper	Unanimous
9 th May 16	Cllr Darkins was elected as Chairman	None	Cllr Cooper	Cllr Grocott	Unanimous
9 th May 16	Cllr Cooper was elected as Vice-Chairman	None	Cllr Grocott	Cllr Smith	Unanimous
9 th May 16	Resolved: To continue with Aviva cover through Came & Company.	None	Cllr Cooper	Cllr Grocott	Unanimous