



LITTLE MAPLESTEAD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

Held on Tuesday 14th May 2024 at 7.30pm

1. **Election of Chairperson:**- Cllr Bill Piper stood down as Chairman and was duly re-elected. Cllr Piper announced that 2024/25 will be his last year as Chairman.
2. **Election of Vice - Chairperson:**- Cllr Tony Crudgington stood down as Vice Chair and was duly re-elected. Cllr Crudgington stated that whilst he is happy to be Vice Chair he has no desire to become Chair in the future.
3. **Apologies and reasons for absence:** Apologies received from Cllr Schwier absent due to attending a planning meeting at Braintree District Council.
4. **Minutes of the previous meeting:** Councillors are asked to agree that the minutes of the Parish Council meeting held on Tuesday 19th of March 2024 are a true and accurate account of the proceedings of this meeting. Minutes agreed and signed.
5. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
6. **County Matters:**
7. **District Matters:**
8. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone. **Concerns raised by B Garnham outside of the meeting about the continued intrusion of lorries in the village. GH to contact A Nott**
9. **Policies and Procedures** - Confirmation by Councillors of the undermentioned Policies and Procedures for the 2024/2025 period of office (available for review on the LMPC Web site:- Standing Orders, Risk Assessment, Financial Regulations, Code of conduct, Complaints procedure, Publication Policy, Unauthorised Encampment Policy
10. **Confirmation of Councillors responsibilities.** Updated Code of Conduct received & distributed.
11. **Councillors' Reports:**
 - 11.1 Phone Mast Appeal - no further discussion needed. Appeal rejected.
 - 11.2 Additional Play Equipment for Playing Field: HW/PS. Zip wire discussed.
HW to investigate complete cost of Zip Wire installation.
CM to investigate complete cost of Basket Swing
PS to investigate money available & grants.
 - 11.3 Local Footpath Map: GH/HW - Circulated to the PC. No further discussion needed.
 - 11.4 Local Highways Scheme: Collins Road Junction and A 131 Speed: BP/GH. No progress.
Raised to Cllr Schwier. Cllr Schwier raised with Julia Johnson at Essex Highways.
 - 11.5 Local Highways Scheme: Village Speed Limit: BP/GH
 - 11.6 Parish News: Donation made. No further discussion needed.
 - 11.7 Parish Potholes: Ref: 2909519 School Road. No progress. Raised to Cllr Schwier.
Update: temporary repair observed 17/5/24
 - 11.8 Hedgerow needs cutting on School Rd. GH

The Clerk, Mrs Paula Sillett
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11.9 Insurance - PS to follow up Pre-renewal Questionnaire & Zip wire implications.

12. Continued Arrangements with Council Contractors.

MD Landscapes - Grass cutting ECC/Jonathon Doe - Verge Cutting
 Agreement with BDC - Street cleaning. David Bracey - Playground inspection.
 Heelis & Lodge - Auditor

13. Financial Report

13.1 Opening balance 1 April 2024 £6,307.86
13.2 Bank Balance as at 6 May 2024 ££9,951.86
13.3 Payments MD Landscapes £96.00
 Parish News Contribution £150.00
 J&M Payroll £144.00
 EALC £95.42
 MD Landscapes £216.00

13.4 Receipts BDC £4,250.00

14 Planning Consultations:

14.1 APPLICATION NO : 24/00686/ELD DESCRIPTION : Application for a Certificate of Lawfulness for an existing use - Use of land to be used for the storage of motorhomes LOCATION : Maplecroft Sudbury Road Little Maplestead Essex CO9 2SE. Discussed. No objection raised.

14.2 APPLICATION NO : 24/00682/HH & 24/00683/LBC DESCRIPTION : Demolition of modern single-storey lean-to addition to barn; reinstatement of yard wall between house and barn; construction of single-storey lean-to addition to barn; construction of glazed and tiled link between house and barn (latter approved for use as ancillary accommodation in 2000); reinstatement of pair of doors in former opening to midstre (revised scheme ref. 20/02094/HH and 20/02095/LBC) LOCATION : Woodertons Farm Gestingthorpe Road Little Maplestead Essex CO9 2SN. Discussed. No objection raised.

15 Public Forum. No attendance.

16. The Little Maplestead Parish Council 2024 meeting dates are

16 July 2024
 17 September 2024
 19 November 2024

17. Items for next Meeting Agenda

Auditors Report
 HMRC Claim

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.



C.W.Piper

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