



LITTLE MAPLESTEAD PARISH COUNCIL

MINUTES OF MEETING

Minutes of the 2025 ANNUAL PARISH COUNCIL MEETING
of the Little Maplestead Parish Council held
On Tuesday 13th May 2025 at 7.30pm

Attended by:- Cllr Bill Piper, Cllr Helen Went, Cllr Claire Mullineaux, Cllr Geraldine Holloway, Cllr Tony Crudgington, Clerk Paula Sillett

1. **Election of Chairman - Helen Went**
2. **Election of Vice - Chairman - Tony**
3. **Apologies and reasons for absence: None received**
4. **Minutes of the previous meeting:** Councillors agreed that the minutes of the Parish Council meeting held on Tuesday 18th March 2025 are a true and accurate account of the proceedings of this meeting.
5. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
6. **County Matters: None received**
7. **District Matters: None received**
8. **Public Forum:** *For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone.*
9. **Policies and Procedures** - Confirmation by Councillors of the undermentioned Policies and Procedures for the 2025/2026 period of office (available for review on the LMPC Web site:- Standing Orders, Risk Assessment, Financial Regulations, Code of conduct, Complaints procedure, Publication Policy, Unauthorised Encampment Policy. Confirmed.
10. **Confirmation of Councillors responsibilities. Discussed, alterations to reflect incoming Chair Helen Went, outgoing Cllr Bill Piper. Agreed at meeting.**
11. **Councillors' Reports:**
 - 11.1 Additional Play Equipment for Playing Field: HW/PS New quote discussed from Online Playgrounds. HW to request further discount. All agreed to proceed.
 - 11.2 Potholes & Road Maintenance - School Rd still in poor condition. GH. Hedgerows discussed: creating pinch points in narrow roads.
 - 11.3 Bank Account - opening of Natwest Community Account: Awaiting confirmation of account opening. To transfer the existing account funds of £5k once open. PS Investigate a Deposit account for reserve funds with a higher interest rate payment. PS
 - 11.4 Consider co-opting a new Parish Councillor. Discussed. Ongoing. ALL

12. Continued Arrangements with Council Contractors.

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|---------------------------------------|---|
| MD Landscapes - Grass cutting | ECC/Jonathon Doe - Verge Cutting |
| Agreement with BDC - Street cleaning. | RoSPA Play Safety Team - Playground inspection. |
| Heelis & Lodge - Auditor | |

13. Financial Report

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|------|--------------------|-----------------------------------|-------------------|
| 13.1 | Bank Balance as at | 29 April 2025 | £23,562.42 |
| 13.2 | Payments | 14 April MD Landscapes | £156.00 |
| | | 14 April Community Heartbeat | £30.00 |
| | | 18 Mar Lloyds Bank Service Charge | £4.25 |
| | | 3 Mar JM Payroll | £1,342.89 |

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| 13.3 | Receipts | BDC Precept | £4,450.00 |
| | | Essex Association CIF (Grant) | £10,000 |

13.4 For the records Little Maplestead Village Hall Fund.: *There has been a deposit account in the name of Little Maplestead Village Hall fund, originally in a Black Rock account, transferred to Nat West. The account was made dormant by Nat west without discussion with us, as a result we have reopened it, and the councillors have decided to transfer the balance of £5511.90 to the Parish council general account. It has been agreed that this money can be used to assist towards the funding of additional playing field equipment.*

15. Planning Consultations: None received.

16 Public Forum. Discussed email correspondence from K Pain. To be referred to BDC.

17. The Little Maplestead Parish Council 2025 meeting dates are

July 15th, Sept 16th, Nov 18th - (All) venue Saxby's, Little Maplestead

18. Items for next Meeting Agenda

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.

H A Went
Chair

The Clerk, Mrs Paula Sillett
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