



## LITTLE MAPLESTEAD PARISH COUNCIL

Mrs Claire Waters, Parish Clerk, 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
Tel: 07845 056597 littlemaplesteadparishclerk@gmail.com

### MINUTES OF THE COUNCIL MEETING HELD ON 11<sup>th</sup> May 2015 AT 7.45 P.M. ST JOHN THE BAPTIST CHURCH LITTLE MAPLESTEAD

**Present:** Cllr Cooper, Cllr Grocott, Cllr Smith, Cllr Wright  
**In the Chair:** Cllr Cooper  
**Clerk:** Claire Waters  
**Also Present:** None

#### 1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Darkins for absence, also Cllrs Finch, Johnson & Beavis.

#### 2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr Darkins was elected as Chairman

**Proposed:** Cllr Cooper    **Seconded:** Cllr Grocott    Agreed unanimously

Cllr Cooper was elected as Vice-Chairman

**Proposed:** Cllr Wright    **Seconded:** Cllr Grocott    Agreed unanimously

All Councillors signed their Declarations of Acceptance of Office, witnessed by the clerk.

Register of interest forms have been sent to individual Councillors by Braintree District Council, together with declarations of election expenses. Clerk to clarify procedure with BDC

#### 3. MINUTES OF THE PREVIOUS MEETING

The minutes of 23rd March 2015 were approved as a correct record of events.

**Proposed:** Cllr Grocott    **Seconded:** Cllr Wright    Signed by the Chairman

#### 4. DECLARATIONS OF INTEREST

No interests were declared relating to items on the agenda

#### 5. PROGRESS CHECK

**5.1** The annual parish litter pick in April was successful, however Cllr Cooper has since picked up another entire bag of litter since the event.

**5.2 Action:** The clerk will complete the paperwork to apply to Braintree District Council for the Section 106 money to repair the chain link fencing at the Playground.

#### 6. HIGHWAYS

**6.1** Notification of Highways works planned for October: to install 15 x Verge Marker posts along Sudbury Road Little Maplestead to make drivers aware of the properties on this stretch of road.

**Action:** Clerk to request that hedge is cut at the same time as the works are carried out

**6.2** Missing bollard at junction of Cock Road and Sudbury Road

Highways have requested a new Local Highways Panel request form to be submitted.

**Action:** Clerk to contact David Finch to ask that this procedure be bypassed

**6.3** Potholes, School Road reported by Cllr Wright on 6<sup>th</sup> December 2014

**Action:** Cllr Wright has been informed that the next inspection is due in June 2015. Clerk to request that inspectors meet with Cllr Wright on site when this inspection is carried out.

#### 7. PLANNING

*Applications received:*

**15/00342/FUL** Replace existing unsafe walls with new walls and reinstate gates  
**15/00511/FUL & 15/00512/LBC** Demolition of existing rear extension and conservatory, erection of replacement rear extension. Replacement of 4 no. windows and repointing of 2 no. chimneys and insertion of flue liner  
Thistledown Cottage Sudbury Road CO9 2RZ No objections

**15/00481/FUL & 15/00482/LBC** Demolition of existing detached out buildings and erection of part single and part two storey rear extension to farmhouse and related alterations including removal of existing modern staircase and formation of three door openings  
Gallants Farm Collins Road CO9 2SG No objections

*Applications determined:*

**15/00126/FUL** Erection of single storey side extension  
Ashby House Cock Road Little Maplestead Essex CO9 2SH Application GRANTED

## 8. FINANCE

**8.1** The annual accounts passed the internal audit. The annual accounts and return to Audit Commission were approved and signed by the Vice-Chairman and the Clerk.

**8.2** The Co-operative bank will no longer pay interest on the account after June 2015, and do not offer internet banking facilities which comply with financial regulations. Unity Trust Bank offers a tailored service for Parish Councils which includes internet banking and interest.

**Resolved:** To move Parish Council current and deposit accounts to Unity Trust Bank

**Proposed:** Cllr Wright                      **Seconded:** Cllr Grocott                      Agreed unanimously

**8.3** Consideration of insurance quotations for 2015 – 2016

**Resolved:** To proceed with Aviva quote through Came & Co as it offers best value for money

**Proposed:** Cllr Cooper                      **Seconded:** Cllr Wright                      Agreed unanimously

**8.4** Consideration of request to donate for bouncy castle at village fete

**Resolved:** To finance the cost of the bouncy castle

**Proposed:** Cllr Grocott                      Seconded: Cllr Wright                      Agreed unanimously

The monthly accounts were approved and cheques signed.

*Payments:*

200066	Little Maplestead PCC	Use of Church	£70.00
200067	AF & NM Nott	Verge Cutting	£720.00
200068	Mortimers	Grass Cutting	£488.40
200068	Came & Co	Insurance	£378.39

*Receipts:*

Braintree District Council	Precept	£2,317.00
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## 9. CORRESPONDENCE TO NOTE

**EALC:** Welcome letter from the Chair of NALC to all Councillors, together with notices of training available for all new and existing Councillors and Clerks via EALC

**Action:** Clerk to order 1x induction training pack from EALC to circulate among Councillors

## 10. DATE OF NEXT MEETINGS:

Ordinary Parish Council

Monday 13th July 2015

The meeting closed at 8.55pm

SIGNED (CHAIRMAN)

DATE