



## LITTLE MAPLESTEAD PARISH COUNCIL

### MINUTES OF THE 2023 PARISH COUNCIL MEETING of Little Maplestead Parish Council held on Tuesday 16<sup>TH</sup> May 2023 at 7.30pm at The Round Church.

**Present:** Cllr Mullineaux, Cllr Crudginton, Cllr Holloway, Cllr Piper, Cllr Went, Cllr Schwier

**In the Chair:** For items 1 and 2 Cllr Holloway; thereafter Cllr Piper

**Clerk:** Ms Jenny Bishop

1. **Election of Chairman:** Cllr Piper was proposed by Cllr Went and seconded by Cllr Crudginton and was re-elected unanimously.
2. **Election of Vice-Chairman:** Cllr Crudginton was proposed by Cllr Piper and seconded by Cllr Holloway and was re-elected unanimously.
3. **Appointment of new Councillor;** Cllr Piper proposed the appointment of Claire Mullineaux as a Councillor. This was seconded by Cllr Holloway, and unanimously agreed.
4. **Apologies and reasons for absence:** None
5. **Minutes of the previous meeting** - Councillors agreed that minutes of the Parish Council meeting held on Tuesday 21<sup>st</sup> March 2023 as a true and accurate account of the proceedings of the meeting.  
**Proposed:** Cllr Piper    **Seconded:** Cllr Crudginton    **Vote:** Passed unanimously
6. **Declarations of Interest:** None
- 7 & 8 **County and District Matters:** Cllr Schwier as District and County Councillor reported to the Annual Parish Meeting held just prior to this meeting and minuted accordingly.
9. **Public Forum.** No members of the public were present.
10. **Policies and Procedures**  
Confirmation by Councillors of the undermentioned Policies and Procedures for the 2022/23 period of office (available for review on the LMPC Web site)
  - Standing Orders
  - Financial Regulations
  - Complaints Procedure
  - Publication Policy
  - Risk Assessment
  - Code of Conduct
  - Unauthorised Encampment Policy
11. **Confirmation of Councillors' Responsibilities:** To be updated and reissued for discussion and confirmation at the next Parish Council meeting
12. **Councillors' (initials indicated) Reports:**
  - 12.1 **Additional play equipment.:** HW. Status to be updated at next meeting.
  - 12.2 **Coronation Celebration.:** BP. The Chairman congratulated all involved for the success of the Coronation party, which was held in good weather on the playing field..

Bill Piper Chairman  
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- 12.3 **Clerk Vacancy. BP.** A new Parish Clerk is urgently being sought.
- 12.4 **Council Insurance. TC.** The insurance will be renewed prior to existing policy expiry.
- 12.5 **Street Cleanibg agreement. BP** The street cleaning agreement for 2023 has been signed off and the monies received.
- 12.6 **Sudbury Road Land:TC** The report from BDC is awaited. Once this is available decisions on the next stages will be made. Full update at next meeting.
- 12.7 **Local foot path map HW/GH** Still being developed. Update at next meeting.
- 12.8 **Local Highways Scheme.BP.** No feedback has been received from Highways, regarding Collins Road Junction, or the speedlimits on the A131. BP. to contact Essex County Council again.
- 12.9 **Local Highways scheme BP.** Again no feedback from Highways. Regarding Village speedlimit reduction, or increased area of enforcement. BP to contact Essex County Council again.
- 12.10 **Cock Road Land.** It was agreed that this would be addressed once a planning application has been submitted.
- 13 **Continuing Arrangements with Council Contractors:**
- MD Landscapes: Grass Cutting
  - ECC/Jonathan Doe: Verge Cutting
  - Agreement with BDC: Street Cleaning
  - David Bracey: Playground Inspection
- Proposed:** Cllr Crudgington      **Seconded:** Cllr Holloway      **Vote:** Passed Unanimously
14. **Financial Report:**
- 14.1 Opening Balance: 1<sup>st</sup> April 2023: £5,873.18
- 14.2 Bank Balance as at 3rd May 2023: £9816.94
- 14.3 Payments: 19<sup>th</sup> April: £166.80 Community Heartbeat.  
25<sup>th</sup> April: £300.00 BDC Pre application.  
3<sup>rd</sup> May MD Landscapes £252.00
- 14.4 Receipts: 27<sup>th</sup> April: £3815.00 Precept from BDC  
2<sup>nd</sup> May £847.56 BDC Street Cleaning.
15. **Planning:** No Applications received.
- 16 **Public Forum:** No members of the public present.
17. **Dates of Parish Council Meetings Scheduled for 2023:**  
18<sup>th</sup> July  
19<sup>th</sup> September  
21<sup>st</sup> November
18. **Items for next Meeting Agenda:** LGA 1972 Section 12 10(2) (b) states that all Council business must be specified on the Meeting Agenda and therefore Councillors cannot lawfully raise any other matters for decision.

**Date of Next Meeting: Tuesday 18<sup>th</sup> July 2023 at 7pm at School Farm Cottage**



SIGNED: .....

DATE: 6/6/2023

**CHAIRMAN: BILL PIPER**

Bill Piper Chairman  
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