



LITTLE MAPLESTEAD PARISH COUNCIL

Mrs Claire Waters, Parish Clerk, 25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597 littlemaplesteadparishclerk@gmail.com

MINUTES OF THE COUNCIL MEETING HELD ON 9th NOVEMBER 2015 AT 7.30 P.M. ST JOHN THE BAPTIST CHURCH LITTLE MAPLESTEAD

Present: Cllr Cooper, Cllr Darkins, Cllr Grocott, Cllr Smith
District Cllr O'Reilly-Cicconi

In the Chair: Cllr Darkins

Clerk: Claire Waters

Also Present: None

1. APOLOGIES

Apologies for absence were received from Cllr Wright.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 5th October 2015 were approved as a correct record of events.

Proposed: Cllr Grocott **Seconded:** Cllr Smith Signed by Cllr Cooper

3. DECLARATIONS OF INTEREST

None

4. BDC report:

Cllr O'Reilly-Cicconi reported on the following

- The Open Spaces Action Plan and the need to have potential Open Space projects listed on the plan in order to claim money from developers. There is a time limit of 5 years to spend money claimed, before the developer has the right to take it back.
- He will attend a planning meeting on Tuesday 17th November when the submitted development sites for the new BDC Local Plan will be discussed, so if there are any comments to be made he would be happy to hear from the parish before that meeting
- The Ordnance Survey provides a free Public Sector Mapping Service with government funding of £55 million. The maps are updated every 3 years.

Action: The clerk will register Little Maplestead Parish Council for this free service

5. PUBLIC FORUM

None.

6. PROGRESS CHECK

- Councillors reported that BT fibre broadband is now available in Little Maplestead
- Clerk will report fly tipping at Sudbury Road layby to Braintree Clean team

7. HIGHWAYS

7.1 After long delays, planings for Bridleway 1 have now been laid. The resident expressed her thanks in an email to the clerk, and it was noted that thanks are due to Cllr David Finch for resolving the situation.

7.2 Hedges on Sudbury Road which were missed out by Highways in Spring still need cutting back to improve safety between School Road and Forge Cottages. Edge markers along this stretch road were scheduled to be installed in October and have not been done

Action: Clerk to contact Highways again to ask that the hedge cutting is done before Christmas as promised, and to ask when the edge markers will be completed.

8. OTHER REPORTS

Police/PCSO: None.

ECC report: None

9. PLANNING

Applications received:

15/01335/FUL Erection of two storey rear and side extensions

7 School Road Little Maplestead CO9 2RY

No objections

15/01364/FUL & PP-04420899 Demolition of barn and pig sties. Replacement of pig sties with building to form garaging and workshop, reconstruction of barn to form ancillary domestic annex and erection of new pool house building and excavation of swimming pool.

Gallants Farm Collins Road CO9 2SG

No objections, but,

request that the new development is tied to the main building as stated in the application.

Applications determined:

15/00553/FUL Erection of extension

Woodertons Farm CO9 2SN

Application refused, appeal in progress

10. FINANCE

The monthly accounts were approved and the bank reconciliation reviewed and signed by Cllr Grocott. The clerk reported that a VAT reclaim of £1,374.60 is due to be paid shortly subject to verification of the new Parish Council bank details by HMRC.

Proposed: Cllr Grocott

Seconded: Cllr Cooper

Payments since 5th October

Mortimers Grass Cutting

£628.80

Receipts since 5th October:

BDC Precept 2nd instalment

£1,302.00

Current account balance at 5th October:

£3,902.30

It was noted that the second verge cutting of the year (£600 +VAT) has not yet been invoiced.

Action: Cllr Cooper will contact AF & NM Nott to ask if this verge cut has been done.

11. ANNUAL UPDATE OF EMERGENCY PLAN

An updated plan will be submitted by the deadline of 16th November 2015. The owners of Little India have agreed to be an emergency accommodation centre

Action: All Councillors to review the updated plan and make notes on any further additions e.g. access to emergency equipment, generators etc. in the parish for future updates.

12. DOG FOULING, LITTLE MAPLESTEAD PLAYING FIELD

Decision on actions to be taken to prevent dog fouling at the playing field. This is a serious danger to childrens' health and the subject of many complaints, including from the contractors who cut the grass. .

Action: Clerk to source permanent signs requesting owners to clear up after dogs and keep them on a lead at the Playing Field

Action: Clerk to request two new dog bins for the parish – one additional bin at the playing field and one at the layby at Sudbury Road junction with School Road

13. LANDSCAPING, PATH AND HIGHWAYS IMPROVEMENT AT PLAYING FIELD

A LHP Scheme Request form for a new Highways footpath has been submitted with the support of both District and County Councillors.

Action: Cllr Cooper is still awaiting two quotes for the playing field path and will chase these before the January meeting

14. CORRESPONDENCE TO NOTE

BDC: Braintree District Council is obliged by law to review all discounts regularly and is writing to residents who currently receive Single Occupier Discount, asking them to update their details.

THE PENSIONS REGULATOR: Guide to automatic enrolment has been received, following recent changes in the law.

Action: Clerk to investigate what the implications are for Little Maplestead Parish Council

15. AGENDA ITEMS FOR NEXT MEETING

- Decision on quotes for new path at the Playing Field.

16. DATE OF NEXT MEETINGS:

Ordinary Parish Council

Tuesday 19th January 2016

The meeting closed at 8.50pm

SIGNED (CHAIRMAN)

DATE

Decision Log for Little Maplestead Parish Council

Date	Decision	Interest declared	Proposed	Seconded	Resolved
19 Jan	Co-opting of Mr P Grocott as new Councillor until May 2015 elections	None	Cllr Wright	Cllr Cooper	Unanimous
19 Jan	To close the charity and transfer funds to a more accessible account. These funds to be ring-fenced for Playing Field development or other village projects identified by residents.	None	Cllr Piper	Cllr Cooper	Unanimous
19 Jan	The 2015-2016 budget was approved.	None	Cllr Piper	Cllr Wright	Unanimous
19 Jan	The precept claim from BDC was approved and signed by the chairman and clerk. This represents a 0% increase in the parish precept	None	Cllr Piper	Cllr Wright	Unanimous
23 Mar	To accept the lowest quotation from Richard Spence for replacement of the playground chain link fence	Cllr Cooper	Cllr Wright	Cllr Grocott	Unanimous
11 May	Cllr Darkins was elected as Chairman	None	Cllr Cooper	Cllr Grocott	Unanimous
11 May	Cllr Cooper was elected as Vice-Chairman	None	Cllr Wright	Cllr Grocott	Unanimous
11 May	To move Parish Council current and deposit accounts to Unity Trust Bank	None	Cllr Wright	Cllr Grocott	Unanimous
11 May	To proceed with Aviva insurance quote through Came & Co as it offers best value for money	None	Cllr Cooper	Cllr Wright	Unanimous
11 May	To finance the cost of the bouncy castle at village fete	None	Cllr Grocott	Cllr Wright	Unanimous
13 Jul	Write to thank the children who have submitted designs and ideas for additional equipment, and investigate grant funding for playing field development	None	Cllr Wright	Cllr Cooper	Unanimous