



## LITTLE MAPLESTEAD PARISH COUNCIL

Mrs Claire Waters, Parish Clerk, 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
Tel: 07845 056597 littlemaplesteadparishclerk@gmail.com

### MINUTES OF THE COUNCIL MEETING HELD ON 5<sup>th</sup> OCTOBER 2015 AT 7.30 P.M. ST JOHN THE BAPTIST CHURCH LITTLE MAPLESTEAD

**Present:** Cllr Cooper, Cllr Grocott, Cllr Wright  
District Cllr O'Reilly-Cicconi

**In the Chair:** Cllr Cooper

**Clerk:** Claire Waters

**Also Present:** 3 parishioners

#### 1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Darkins & Cllr Smith for absence.

#### 2. MINUTES OF THE PREVIOUS MEETING

The minutes of 13<sup>th</sup> July 2015 were approved as a correct record of events.

**Proposed:** Cllr Wright    **Seconded:** Cllr Grocott    Signed by the Chairman

#### 3. DECLARATIONS OF INTEREST

None

#### 4. REPORTS

**Police/PCSO:** None.

**ECC report:** None

**BDC report:**

Cllr O'Reilly-Cicconi reported on the following

- Planning Training for clerk and Councillors to cover the new delegation scheme and recent changes in planning law. Cllrs Cooper, Grocott and the clerk will attend.
- BDC have launched a Business Growth Loan fund for capital investment loans between £5,000 and £100,000 for companies located in or moving in to Braintree District. Full details are available at [www.braintree.gov.uk/businessloan](http://www.braintree.gov.uk/businessloan)
- Essex County Council's bid for increased devolution for Essex was submitted in September. The next stage update is expected in November.

#### 5. PUBLIC FORUM

3 residents of Collins Road attended to express their concerns about planning application 15/00951/OUT Land East Of Aster Cottage Collins Road CO9 2SG. It was pointed out that in the 2011 Local Development Framework, Little Maplestead Parish Council stated that building was not wanted outside the village envelope and now appears to have reversed that decision by not objecting to this planning application. Cllr Cooper explained that this is a completely new Parish Council since 2011 and advised that objections to any planning application should be communicated to the Parish Council before the response deadline in order for Councillors to represent parishioners effectively.

**RESOLVED:** To review the application and communicate the representations from parishioners to Braintree Planning

**Proposed:** Cllr Cooper    **Seconded:** Cllr Wright    Agreed unanimously

**Action:** Councillors to review planning documents relating to the application BDC website

**Action:** Clerk to provide 2011 map of village envelope to Councillors, and contact BDC

## 6. PROGRESS CHECK

Nothing to report

## 7. HIGHWAYS

**7.1** Planings for Bridleway 1 have still not been delivered. Cllr David Finch has been in contact with the clerk and is trying to resolve the situation.

**Action:** Clerk to contact Highways & Cllr Finch again.

**7.2** Hedges on Sudbury Road which were missed out by Highways in Spring still need cutting back to improve safety between School Road and Forge Cottages.

**Action:** Clerk to contact Highways to remind them that this is overdue.

## 8. PLANNING

*Applications received:*

**15/00951/OUT** Erection of dwelling

Land East Of Aster Cottage Collins Road CO9 2SG  
No objections originally, but after representations from parishioners and examination of the issues involved, Councillors have identified justifiable concerns which will be communicated to Braintree Planning.

*Applications determined:*

**15/00771/FUL & 15/00772/LBC** Demolition of two existing lean-to ranges on the rear, demolition of existing single storey outbuilding, erection of 1 1/2 storey rear extension, replace north door with a Yorkshire casement and associated internal and external alterations (which already have approval under 13/01087/LBC)

Mosses Farm Cock Road CO9 2SH  
Application GRANTED

**15/00163/DAC** Application to discharge condition nos, 3, 4 and 5 of approved application 15/00512/LBC - Demolition of existing rear extension and conservatory, erection of replacement rear extension. Replacement of 4 no. windows and repointing of 2 no. chimneys and insertion of flue liner

Thistledown Cottage Sudbury Road CO9 2RZ  
Application GRANTED

**15/00931/LBC** Remove existing patio and replace with new Gray Indian Sand Stone patio.  
Thistledown Cottage Sudbury Road CO9 2RZ  
Application GRANTED

**15/00915/FUL** Erection of single storey rear extension in place of existing conservatory  
Kistum Cottage Sudbury Road CO9 2SE  
Application GRANTED

## 9. FINANCE

The monthly accounts were approved and the bank reconciliation inspected and signed by Cllr Grocott. The clerk reported that the BDC precept payment of £1302 due in September has been delayed due to the change in bank account details, and will be paid on 6<sup>th</sup> October.

Proposed: Cllr Grocott      Seconded: Cllr Cooper

*Payments since 13<sup>th</sup> July:*

R W Spence Playground Fence	£3,006.00
EALC Affiliation Fee -	£76.59
Clerk salary 5 April – 5 October 2015	£512.64

*Receipts since 13<sup>th</sup> July:*

Co-op Interest	£0.02
BDC S106 payment (Playground fence)	£2,505.00
Unity Interest	£0.52

*Current account balance at 5<sup>th</sup> October:*      £3,741.74

## 10. ANNUAL UPDATE OF EMERGENCY PLAN

BDC request for updates to Parish Emergency Plan, including details of any Wi-Fi at any of the emergency accommodation situated within the parish. Deadline 16<sup>th</sup> November 2015

**Action:** Clerk to contact Little India. Agenda item for November meeting

## 11. LITTLE MAPLESTEAD PLAYING FIELD

Decision on actions to be taken to prevent dog fouling at the playing field. This is the subject of many complaints, including from the contractors who cut the grass. A notice has been put in the October parish magazine to warn dog owners that dogs may be banned from the field.

**RESOLVED:** Clerk to prepare signs to put on Playing Field entrances, and review at November meeting whether to reinstate the ban on all dogs at the Playing Field.

**Proposed:** Cllr Wright                      **Seconded:** Cllr Cooper                      Agreed unanimously

## 12. LANDSCAPING, PATH AND HIGHWAYS IMPROVEMENT AT PLAYING FIELD

Consideration of new path at playing field to new gate, and other projects for possible grant funding.

**Action:** Clerk to complete LHP Scheme Request form for a new Highways footpath

**Action:** Cllr Cooper to provide photos of the location

**Action:** Cllr Cooper to source 3 quotes for the internal playing field path improvements.

**Action:** Clerk to forward costs and benefits of Essex Playing Fields Association membership to Councillors

## 13. CORRESPONDENCE TO NOTE

**BDC:** Halstead Leisure Centre pools will be closed for approximately 3 weeks from 22 October 2015 for replacement of filters and other poolside maintenance work. All other areas of the centre will remain fully operational (sports hall, gym, studio's and squash courts).

**BDC:** Mi Community opens 1st September 2015 with £100,000 of community investment available for local projects.

**BDC:** Draft Tree Strategy has now been published for consultation.

**Action:** Councillors will review and forward comments to clerk for Parish Council response by Friday 23<sup>rd</sup> October.

**ECC:** Draft Essex Cycle Survey has now been published for consultation

**Action:** Councillors can respond individually. Residents are also encouraged to respond at <https://surveys.essexinsight.org.uk/TakeSurvey.aspx?SurveyID=792> . Deadline - 29<sup>th</sup> October

## 13. AGENDA ITEMS FOR NEXT MEETING

- Final approval of Parish Emergency Plan 2015
- Decision on banning dogs from the Playing Field
- Progress report on item 12, improving the Playing Field.

## 14. DATE OF NEXT MEETINGS:

Ordinary Parish Council

Monday 9<sup>th</sup> November 2015

The meeting closed at 8.50pm

SIGNED (CHAIRMAN)

DATE

### Decision Log for Little Maplestead Parish Council

<b>Date</b>	<b>Decision</b>	<b>Interest declared</b>	<b>Proposed</b>	<b>Seconded</b>	<b>Resolved</b>
19 Jan	Co-opting of Mr P Grocott as new Councillor until May 2015 elections	None	Cllr Wright	Cllr Cooper	Unanimous
19 Jan	To close the charity and transfer funds to a more accessible account. These funds to be ring-fenced for Playing Field development or other village projects identified by residents.	None	Cllr Piper	Cllr Cooper	Unanimous
19 Jan	The 2015-2016 budget was approved.	None	Cllr Piper	Cllr Wright	Unanimous
19 Jan	The precept claim from BDC was approved and signed by the chairman and clerk. This represents a 0% increase in the parish precept	None	Cllr Piper	Cllr Wright	Unanimous
23 Mar	To accept the lowest quotation from Richard Spence for replacement of the playground chain link fence	Cllr Cooper	Cllr Wright	Cllr Grocott	Unanimous
11 May	Cllr Darkins was elected as Chairman	None	Cllr Cooper	Cllr Grocott	Unanimous
11 May	Cllr Cooper was elected as Vice-Chairman	None	Cllr Wright	Cllr Grocott	Unanimous
11 May	To move Parish Council current and deposit accounts to Unity Trust Bank	None	Cllr Wright	Cllr Grocott	Unanimous
11 May	To proceed with Aviva insurance quote through Came & Co as it offers best value for money	None	Cllr Cooper	Cllr Wright	Unanimous
11 May	To finance the cost of the bouncy castle at village fete	None	Cllr Grocott	Cllr Wright	Unanimous
13 Jul	Write to thank the children who have submitted designs and ideas for additional equipment, and investigate grant funding for playing field development	None	Cllr Wright	Cllr Cooper	Unanimous