



LITTLE MAPLESTEAD PARISH COUNCIL

MINUTES OF MEETING

Minutes of the PARISH COUNCIL MEETING of Little Maplestead Parish Council
On Tuesday 16th September 2025 at The Round Church at 7.00pm

1. **Apologies and reasons for absence: Apologies received from Cllr Schwier**
2. **Minutes of the previous meeting:** Councillors were asked to agree that the minutes of the Parish Council meeting held on Tuesday 16th July 2025 are a true and accurate account of the proceedings of this meeting.
3. **Declarations of Interest:** Councillors are advised to declare the existence and nature of any 'Disclosable Pecuniary', 'Other Pecuniary' or 'Non-Pecuniary' interests relating to items on the Agenda.
4. **County Matters: see reports circulated via email**
5. **District Matters: see reports circulated via email**
6. **Public Forum:** For discussion of items on the Agenda and matters of mutual interest, maximum time of 15 minutes/3 minutes per contribution, or at the Chairman's discretion. Members of the Public who wish to raise any matter at this meeting or would like to participate in the Public Forum are invited to contact the Clerk by e-mail or phone.
7. **Councillors' Reports:**
 - 7.1 Playing Field Project Update:- Payment, Insurance
Hopeful that willow will rejuvenate during the wetter months.
PS: contact OLP re: zip wire needs tightening
 - 7.2 Highways update
GH Potholes update - new regime, all potholes to be reported online
Hedgerows - article being placed in Parish Magazine and on Maplestead Mates to remind landowners of their responsibility to keep hedgerows maintained.
 - 7.3 **Financial Update.** Monies held at Natwest transferred to Lloyds £5,500 With thanks to BP&TC.
Natwest account has now been closed.
Consider Bridging Software for Accounts & VAT - HW provided details to PS
 - 7.4 New Parish Councillor :- position still vacant
 - 7.5 **Web & Social Sites:-**
HW produced an article for Mates & Parish News re: opening of new play equipment and Bill Piper's Long Service Award
PS updated web site to reflect change in Councillors. Finance and Meeting documents upto date.
HW added historical photo of The Lees Farm House to Mates for general interest.
Areas of responsibility clarified at meeting following departure of BP & with Cllr vacancy

8. Parishioner Correspondence:

i) A131 Road Safety

Highways meetings - Thurs 25th September. Future meetings of the Panel are scheduled for Thursday, 29th January 2026, Thursday, 19th March 2026, Thursday, 25th June 2026 and Thursday, 1st October 2026. Each meeting will be held 'in person' at Causeway House starting at 5.00pm. The meeting commenced at 5.00pm and closed at 6.15pm

PS investigate all historical records and correspondence re: A131 concerns

PC to request to meet with Tom Cunningham

PC all agreed Speed Survey to be conducted

Bridleway issue raised with GH. Discussed. Little Lodge Farm to Woodertons

9. Planning Consultations: None**10. Financial Report:**

10.1 Bank Balance: £8128.47

10.1.i **Payments:** J&M Payroll £1,314.93 MD Landscapes £312.00
Fenland Leisure (Online Playgrounds) £17,460.00
Lloyds Bank Service Charge August £4.25
Lloyds Bank Service Charge July £4.25

10.3 **Receipts:** Braintree District Council (Street Scene) £872.99
Natwest Funds Transfer £5,500
Pending: i) HMRC VAT Claim £475

11. The Little Maplestead Parish Council 2025 meeting dates are: Nov 18th**12. Items for next Meeting Agenda**

Note: LGA 1972 Section 12 10(2) (b) states that all business for decision at the meeting must be specified in advance and Councillors cannot lawfully raise any other matter for decision.

New Item: Little Maplestead Round Church

Signed: *P.A. Sillett*

Mrs P.A. Sillett

Clerk to the Council

Tuesday 16th September 2025